

Giggleswick Parish Council
Minutes of Remote Meeting 9, held on 8th December 2020

15 Minutes for public participation session

There were no members of the public in attendance.

- 9.1 Present:** Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Bradley, Coleman, Davidson, Ewin-Newhouse, Greenhalgh and Williamson.
In attendance: Marijke Hill as Parish Council Clerk.
Not attending: County and District Councillor Richard Welch
- 9.2 Code of Conduct and Declaration of Interests**
- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this agenda.
 - b. No requests were made for dispensation in connection with any items on this agenda.
- 9.3 Minutes of the Parish Council meeting held remotely on 10th November 2020**
The Council **resolved** that the minutes of the Parish Council meeting held remotely on 10th November 2020 should be **confirmed** and signed by the Chairman, Cllr Perrings, as a true and accurate record.
- 9.4 Matters from previous meetings not otherwise included on the agenda**
The Council **reported** no matters from previous meetings not otherwise included on the agenda.
- 9.5 Reports from County and District Councillor and North Yorkshire Police**
The Council **noted** the NYP Community Messaging (Craven) from 11 November to 8 December. The Council **noted** the NYP report for the period between 7 November to 4 December, notably: one road related offence, one report of suspect vehicles and two reports of RTC; two reports of crime; two reports of civil dispute and ASB nuisance; one report of found property; and two reports of concern for welfare and police admin.
- 9.6 Planning**
- a. Applications
 - 1 CDC: 2020/22081/FUL – demolition of part of the existing building and the construction of a new extension. The purpose of the proposed extension is to provide enhanced and additional sports facilities, specifically: extended changing rooms, improved facilities for disabled changing/WCs, expanded reception with seating area, flexible health and fitness and multi-use dance space and storage, Settle Swimming Pool, Kendal Road. The Council **agreed** that it had no comments to make.
 - 2 CDC: 2020/22219/TCA – remove 4 No. Sycamore, Bankwell, Bankwell Road.
The Council was **informed** that the trees are leaning over and are bulging the retaining wall with the Harrison Playing Fields. The Council **agreed** to comment that the three nearest trees to the wall should be removed but that the tree furthest away from the wall should be retained.
 - 3 CDC: 2020/22075/HH – replacement windows and doors, 3 Bankwell Close. The Council **agreed** that it had no comments to make.
 - 4 CDC: 2020/22231/FUL – erect a temporary marquee until April 2021 on the school site (retrospective), Educational Marquee, Giggleswick School, Craven Bank Lane. The Council **agreed** that it had no comments to make.
 - b. Decisions
 - 1 CDC: 2020/21998/HH – demolition of existing conservatory and rebuild on same footprint with single storey flat roof extension, Brentwood, 40 Church Street. **Granted**

c. Other planning matters

- 1 The Council was **informed** that Giggleswick School will sell the piece of land off Lord's Close to a developer some time in the new year, subject to a Section 106 agreement as a result of the loss of green space. The School is proposing to use some of any Section 106 grant to redevelop the pavilion on the Lord's sports field and provide a community room, parking facilities and changing rooms. This item will be further discussed at the next Parish Council meeting.
- 2 The Council **noted** the responses to the Government's changes to the current Planning System and to the White Paper on Planning Reform by North Craven Heritage Trust.

9.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- In connection with the footpaths improvement project Cllr Bradley provided an update on materials used and **informed** the Council that, due to the wet ground conditions and the undulating ground encountered in some areas, the contractor will require an estimated further 150 tonnes of limestone crush.
- The Council **considered** extending the limestone pathway by 1m in width to the adjacent existing tarmac path, from the entrance at Well House to meet the previously approved limestone pathway leading from the tarmac path to the disabled entrance gate to the Play Area at a cost of approximately £572.00 + VAT. The Council **voted** on this proposal and it **noted** that four Councillors agreed. The Council, therefore, **resolved** that the existing tarmac pathway is retained as is.
- The Council also **considered** widening the access from Bankwell Road (opposite Lord's Close) to approximately 1m, install timber edged concrete ramp and install post and rail border/chicane to allow disabled/pushchair access at a cost of approximately £708.00 + VAT. The Council **voted** on this proposal and it **noted** that five Councillors agreed. The Council, therefore, **resolved** to ask the contractor to carry out this additional work.
- Regarding registering the Harrison Playing Fields with Fields in Trust, the Council **noted** the reply from the Fields in Trust Development Manager North, Jamie Leeson that there is a one-off, mandatory cost of £80 to register the Deed of Dedication, which protects in perpetuity, at HM Land Registry, but there are no recurring costs for protection. The Council **decided** to proceed with the process of registration.
- Regarding the rabbit warren in the heap of soil on the boundary wall at Well House, the Council **ratified** the decision to use ferrets to flush out the rabbits. The Council **agreed** to remove the heap of soil as soon as the ferreter has confirmed that the rabbits have gone.
- The Council **noted** that the FoHPF had a meeting in connection with recommended works in the children's play area following the RoSPA Play Safety Inspection Report 2020 and this item will be discussed at the Parish Council meeting on 12th January.
- The Council **considered** setting up a Risk Assessment for the Harrison Playing Fields and it **agreed** to ask for a quotation from Play Safety, who carry out RoSPA Inspections. The Council was **informed** that it is covered for accidents under its public liability insurance for 10 million pounds at any one event.
- Regarding the Settle Junior Football Group's request to hire the Middle Fellings for football training, the Council is awaiting a reply to its additional queries.
- The Council **noted** that there were no other issues relating to the Harrison Playing Fields.

b. street lighting:

Regarding LP32 at Settle College, the Council **noted** that NYCC is awaiting process of ENW's paperwork in order to connect to the new column.

The Council had received correspondence that two more street lights on the same stretch of the B6480 are faulty and it **agreed** to report these to NYCC Highways for repair.

c. defibrillator NCPAD314 at Puddle Croft

The Council was **informed** that ENW is the only supplier to connect the telephone kiosk from the nearest electric pole in order that the Council can install a defibrillator cabinet inside the kiosk. The Council **agreed** to proceed with the online application form to ENW.

d. parking issues on junction with Stackhouse Lane opposite Settle College

The Council was **informed** that Settle College had been asked to inform parents, staff and pupils to not park inconsiderably too near the junction with Stackhouse Lane. The Council **noted** that Settle College has addressed the issue and that the situation is resolved.

e. flooding on Brackenber Lane

The Council **noted** the reply from NYCC Highways that the issue of blocked gullies and drains as well as the issue of HGVs damaging the drain which lies underground and which transports water from the back of Brackenber House to the field at the other side of the road have both already been reported to NYCC Highways and will be investigated. The Council further **noted** the telephone conversation between Cllr Airey and the Highways Officer that neither issue was found and that no action will be taken by NYCC Highways. The Council **agreed** to monitor the situation and providing photographic evidence to NYCC Highways when flooding appears again.

f. verges cutting on Paley Green Lane

The Council **noted** the reply from NYCC Highways that Paley Green Lane is a category 4 road and, therefore, no longitudinal swathe to a maximum of 3m along the carriageway edge will be cut along its verges. The Council was **informed** that Mr R. Askew of Lawkland was available to carry out verges cutting on Paley Green Lane for £32.00 + VAT per hour for approximately 6 hours. The Council **agreed** to proceed and also to ask Mr Askew to carry out verges cutting from the Giggleswick School Chapel entrance to Croft Closes Farm for approximately 3 hours.

g. provision of allotments

The Council had **received** correspondence if the Council would consider providing an allotment. The Council had **resolved** in the past that there is neither any land available to purchase or to lease, nor are there the resources to manage allotments and the Parish Council **agreed** that this position still stands.

h. erosion of footpath at weir in Stackhouse due to change of river flow

Cllr Ewin-Newhouse **informed** the Council that a YDNPA Officer is investigating the erosion of the footpath at the weir in Stackhouse due to a change of the river flow.

i. Other issues relating to NYCC Highways

There were no other issues to report to NYCC Highways.

9.8 Reports and updates on parish matters other than maintenance

a. speed reduction measures on B6480

The Council **considered** the lengthy reply from NYCC Highways, which addressed most of the issues raised by the Council before.

The Council **noted** that NYCC Highways will not take further action in terms of traffic calming measures as the B6480 is neither classed as a cluster or high risk site, nor is there evidence of excessive vehicle speeds.

The Council **considered** installing a village gateway, which should be funded from its budget or from its capital funds, and it **agreed** to invite a NYCC Highways Engineer to a site meeting to determine the exact location of a gateway sign on the verge outside the boundary, which is NYCC maintainable land.

The Council **noted** that the NYCC Highways Engineer is looking into improving the existing signage to enhance the junction at Mill Hill Lane and it **agreed** to discuss any signage here with the Highways Engineer during the proposed site visit.

The Council **noted** that no requests have been made to North Yorkshire Police Traffic Bureau to record speed concerns and, therefore, no assessment has been made to see if the site is suitable for Community Speed Watch, when fully trained community residents will visit pre-approved sites with a radar to record the speed and registration number of offending vehicles.

- b. The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018
The Council was **informed** that the new domain name, giggleswickparishcouncil.co.uk has been purchased for two year at a cost of £24.90. The Council **resolved** to approve the annual fee for the new website of £69.84. The Council **agreed** to approve the Accessibility Statement.
The Council **considered** closing the current website and reclaiming part of the annual renewal costs.
- c. presentation on Airedale Hospital
The Council had received correspondence from the Airedale NHS Foundation Trust regarding concerns about the long term structural integrity of Airedale Hospital and its request to the Government that capital funding is made available for the re-build of the hospital as a matter of urgency. The Council **agreed** to raise the profile of this case as local councillors in the community.

9.9 Financial Matters

- a. The Council **noted** the Financial Statements, including the bank reconciliation to 30 November 2020.
- b. The Council **approved** payment of the following accounts:-
- Settle Coal for building material for the footpaths improvement project of £5,789.15
- Lay of the Land for the annual Christmas tree and loan of lights of £262.00
- clerk of £24.90 as expenses to reimburse the charge by Create.net for the registration of the Parish Council's domain name for two years
- add £14.39 per month to the clerk's quarterly expenses as reimbursement for the Zoom standard pro monthly account
- clerk of £69.84 as expenses to reimburse the annual website costs
- clerk's salary for December 2020 of £489.60
- c. To **approve** the budget for the Finance Year 2021-2022 and **determine** the precept.
The Council **considered** the draft budget for the Finance Year 2021-2022. The Council **voted** on the proposal to approve the budget, which reflects actual spending figures and it **noted** that five Councillors agreed. The Council, therefore, **resolved** to set the expenditure budget to £21,805 and to precept Craven District Council as its Billing Authority, for £22,000, a reduction of £4,500.
- d. The Council **approved** the unmetered electricity form for the Christmas lights to be sent to ENW.
- e. The Council **considered** the method of receiving and banking the donation from the Foster and Poor Close Charity to the Giggleswick Charities and decided that Cllr Airey should receive the cash amount and transfer £312.00 electronically to the Giggleswick Charities' bank account.

9.10 Reports on or notice of meetings of other bodies

- * Giggleswick Gardening Group: Annual Report
- * NYCC: Skipton permanent Covid-19 local testing site opening on 12 December
- * NYCC: budget consultation to 11th January 2021
- * CDC: Census 2021 newsletter and poster

- * CRPE's 2021 Churchyard Competition for North Yorkshire has been forwarded to the church gardening group and they plan to enter St. Alkleda's churchyard.
- * CDC: funding available through the Craven Community Group Coronavirus Grant Scheme
- * Friends of the Dales and North Craven Heritage Trust: report on 'a New Green Dales' conference October 2020
- * NYCC: Chief Executive Note 11/11; Team weekly bulletin 18/11; 2/11;
- * Settle Area Swimming Pool: Chairman's Report AGM, 12 November; re-opening on 7th December; Friends of Settle Swimming Pool Annual General Meeting, 10 December
- * University of Southampton: Covid-19 preventive behaviour and symptoms study
- * YLCA: White Rose Update 20/11; 4/12; Webinar Sessions: broadening your planning system knowledge 02/12; Risk Assessment 25/11; 'Spreading your wings' 19/11; Climate Emergency-Friends of Earth 15/12; Local Powers S137 and General Powers of Competence 16/12; Training e-bulletin 27/11; 13/11; various finance related training courses by the Parkinson Partnership; Councillors discussion forum session 26/11; 10/12
- * Plunkett Foundation: Virtual Community business Fete, 24 November
- * Rural Services Network: the Rural Bulletin 24/11; 17/11; 1/12; 08/12; Rural funding digest, December edition
- * play ground e-brochures from Earth Anchors; Morti Sport & Play; Eibe Play;

9.11 Reports / comments on other matters for information only, or for inclusion on a future agenda

- Cllr Coleman **reported** that the Riverside Panels are ready for installation and that the Yorkshire Dales Millennium Trust will contact the Council.
- Cllr Perrings **reported** that the railings along the footpath up from the B6480 to the quarry have collapsed. This item will be discussed at the next Parish Council meeting.

9.12 Date and time of the next Parish Council Meeting

The Council **confirmed** the date of the next Parish Council meeting as Tuesday 12th January 2021 at 7.30 pm.

There being no further business to conduct the Chairman closed the meeting at 21.30 hours.

M. Hill

Clerk to the Council