

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
13th October 2015

700. Present

Cllrs. Miss I.M. Perrings (Chairman), Mr. R.M. Jones, Mrs. F.M. Airey, Mr. C. Coleman, Mr. G.J.Davidson, Mrs. J.M. Ewin – Newhouse, Mr. M.T. Pryal, Mrs. P.H.M. Simpson and with the Clerk in attendance.
Apologies for non-attendance were received from County/District Councillor Mr. R.C. Welch.

701. Declarations of Interest

Cllr Perrings declared a personal interest in Item 703.2 concerning planning application CDC: 31/2015/16079 – construction of agricultural building to house livestock (sheep), Brackenber Cottages, Brackenber Lane.

702. Minutes of the meetings held on the 8th September 2015

The minutes of the meeting, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr. Pryal seconded by Cllr. Simpson.

703. Planning Applications:

703.1 Received:

The Council had **no objections** to or comments on the following applications:
CDC: 31/2015/16205 – retrospective application for the retention of replacement building for storage and garaging, Close House Cottage;
CDC: 31/2015/16223 – replacement ground floor window to front elevation and reinstatement of decorative surround to entrance door, 12 Sandholme Close;
CDC: 31/2015/16233 – change of use of artist’s studio to residential unit, The Hearse House, 33 Church Street;
CDC: 31/2015/16273 – removal of a group of leylandii trees, Catteral Bank Giggleswick School, Staircase Cave to Settle Bridge.

The Council **made the following comment** on planning application 31/2015/16231 – application to vary condition no 2 & 16 and to remove condition no 17 of original planning consent application 31/2011/11640 concerning the removal of the public open space and play area, land between Lord’s Close and Bankwell Road:

The Council had no objection to the removal of the public open space and play area on grounds that the funds in lieu of this at £7,729 will come to the parish council.

The Council **made the following comment** on planning application 31/2015/16238 – conversion of an existing barn to form two holiday lets with ancillary car parking and treatment plant, Huntworth Farm, Buck Haw Brow to Huntworth:

The Council reiterated its original comment that it is concerned about the access off the site onto the B6480 and that warning signs be erected.

703.2 Decisions:

CDC: 31/2015/15931 – revised design: proposed side extension and associated internal alterations, 12 Sandholme Close, **granted;**

CDC: 31/2015/16091 – crown thin and lift 3 Sycamore trees, 11 Tems Street, **granted**

CDC: 31/2015/15580 – variation of condition 2 to previous application 31/2014/15013, Lord’s Close, **granted;**

CDC: 31/2015/16079 – construction of agricultural building to house livestock (sheep), Brackenber Cottages, Brackenber Lane, **granted**;
 C/31/186G – construction of carport and workshop to replace existing garage, Woodlands, The Mains, **granted**.

703.3 Other Planning Matters:

703.3.1 In relation to a change in procedure by CDC of planning application notifications the Council agreed to continue to receive a physical copy of planning applications.

703.3.2 In relation to the FOI Act request the Clerk was asked to send the relevant minute 693.1: planning application 31/2015/15999, detached single garage, Dalesgarth, Raines Road.

704. To receive reports and reach decisions on various village matters.

704.1 Harrison Playing Field matters: inspection; Land Registry; SUJFC pitch hire.

Cllr. Jones accompanied the RoSPA inspector and its annual report is expected soon. It was recommended that the wooden surround on top of the steps on the embankment of the zip wire was corrected and the Clerk was asked to contact Landscape Engineering.

A meeting to measure the Harrison Playing Fields with a view to presenting it for legal registration to the Land Registry had taken place. The Clerk was asked to contact the Council's solicitors for a template written statement with a view to ask residents to recollect their memory and sign such a written statement to establish that the strip of land between the Vicarage and the Children's Play area is part of the Fields.

The Council had received an email from Settle United Juniors Football Club that the Club is no longer in a position to use Harrison Playing Fields as its home ground for Sunday league football. The Council agreed to explore the use of the Fields at a future meeting.

704.2 Land at bottom of Belle Hill: advice from YLCA.

The Council had received advice from YLCA that it may dispose of land held by it in any manner it wishes but must do so in such a manner as to demonstrate it has obtained the best return on its assets or has followed a legitimate process to dispose of the land for less than the best consideration.

The Clerk was asked to set up another meeting with its solicitors to establish the exact boundaries of the small parcel of land.

704.3 Ownership of footbridge over Tems Beck.

The Council accepted the claim of ownership of the footbridge opposite 9 Tems Street by Mrs. Cowin.

704.4 Lord's Close development: Bankwell Road footpath and tree responsibility.

The Clerk was asked to contact Planning Enforcement at CDC with a view to clarify the condition of the extended pavement on Bankwell Road to be constructed by the developer as required by the outline planning consent 31/2011/11640.

704.5 Update on additional light on Raines Road and street lighting matter in Sandholme Close.

The Council agreed with the recommendation of a resident in Sandholme Close that under the NYCC street lighting energy reduction programme the new LP 5 should be kept illuminated and the new LP 2 should be switched off during midnight and 5am, thus allowing all houses to be partly illuminated. The Clerk was asked to forward this recommendation to NYCC and to reply to Mr. and Mrs. Littlewood.

704.6 Provision of allotments: advice from YLCA.

The Council had received advice from YLCA that it has a duty to consider to provide allotments if six or more parliamentary electors or ratepayers resident in the area make a written request for such allotments. However, if there is a reasonable reason not to make allotments available, it has a defence to any accusation that it has not complied with its duty to make allotments available. The Council agreed to take proper and comprehensive steps to assess the requirements for provision of allotments at a future meeting.

704.7 Christmas Tree quotation.

The Council accepted Lay of the Land's Christmas Tree quotation to supply and dispose of a Christmas Tree with lights at £180 plus VAT and to have it positioned at the same place as last year. The Clerk was asked to contact Mr. Paul Thornton to ensure that the housing of the tree is solid and that the lights are switched on by 28 November 2015.

704.8 Update on parish website and CDC website.

The Council took notice of CDC's email offering to publish documents on the Craven website with a view to complying with the Transparency Code for Smaller Authorities, but announced the launch of its own website: www.giggleswick-pc.org

704.9 CDC: Craven Open Spaces Assessment.

The Council had received a questionnaire to gather views on quality, quantity, importance and accessibility of existing open spaces and whether any improvements are sought for inclusion into the Local Development Plan. The questionnaire was circulated and the Chairman will complete it before the next meeting.

704.10 Forest of Bowland AONB: undergrounding of power cables.

The letter from the Forest of Bowland AONB in which the Council was invited to get involved in indentifying the next phase of undergrounding of obtrusive power cables in the Forest of Bowland AONB was circulated and will be put on a future agenda.

705. Financial Matters**705.1.1** CDC's Budget Consultation 2016 – 17.

The Budget Consultation 2016 – 17 was circulated.

705.1.2 Certified Annual Return for the year ended 31 March 2015.

The external auditor's certified Annual Return for the year ended 31 March 2015 was circulated.

705.1.3 Increase of Insurance Premium Tax.

The Council was informed about a central Government increase in the rate of Insurance Premium Tax from 6% to 9.5% with effect from 1st November 2015.

705.2 Financial Statement to 30th September 2015.

On the **proposal** of Cllr. Davidson and **seconded** by Cllr. Newhouse, the Financial Statement was **accepted**.

705.3 The Council **approved** payment of the following accounts:

	Net	VAT	Total
Horton Landscaping (grasscutting Sept. '15)	£300.00	£60.00	£360.00
PKF Littlejohn (external annual audit)	£200.00	£40.00	£240.00
M. Hill (Clerk's salary)			£333.33
M. Hill (Clerk's expenses July – September '15)			£ 58.63
Square Space (parish website set up + 1 year maintenance: \$218.00)			£ 146.64

Received:

Precept 2	£11,000.00
Settle United Juniors FC (tournament 4/11/15)	£ 120.00
Giggleswick School Mill Hill rent	£ 141.00

The Clerk was **authorised** to transfer the sum of £9,843.45 from the NatWest Bank Current Account to the Skipton Building Society Account.

706. To receive reports on or Notice of Meetings of Other Bodies.

* support Settle Swimming Pool and swimming pool car park

A letter from Settle Area Swimming Pool for financial support will be put on a future agenda.

District Cllr. Welch reported a big pothole next to the paper collection containers to Settle College.

* Airedale, Wharfedale and Craven Clinical Commissioning Group: community defibrillator initiative

A letter from AWCCCG to install community defibrillators in rural locations will be put on a future agenda.

* Fields in Trust: World War I Commemoration Project – Centenary Fields

* YDNPA: Parish Forum meeting 7th October, Victoria Hall, Settle: agenda

* YLCA: Craven Branch Meeting, 10 October 2015, Hellifield

* Julian Smith MP Surgeries from September until January 2016 poster

* NYP: Country Watch Newsletter October 2015

* NYP Community Messaging – Craven: public invitation; notification of bank scam;

* YLCA: Autumn training programme 2015

* White Rose Update: September 2015

* CDC: Parishes Liaison Meeting, 23 September 2015

* Craven Community and Voluntary Services: community safety fund; Syrian refugee crisis

* Social Media Training, Bournemouth

* Ingleborough Dales Landscape Partnership: Stories in Stone

* YLCA's campaign to exempt public toilets from business rates

* brochures: Broxap litter bins; recycling units autumn/winter 2015; Wicksteed playgrounds; Glasdon

* RAY: 'Rural Matters' – RAY's Annual Conference & AGM

* YLCA: Cemetery Mapping

* YLCA: October and November training

* YLCA: information sought on Councillors' allowances

* Parishes Liaison Group Meeting: follow up action and date of next meeting

* SLCC National Conference, 15 and 16 October 2015

707. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- Cllr. Pryal informed the Council about the Parish Forum meeting and reported that the Local Development Plan is close to implementation.

- The Clerk was asked to contact Tree Tops Forestry to ask a quotation for the crown lifting of trees in Harrison Playing Fields overhanging the pavement on Bankwell Road.

- Cllr. Pryal reported that the light at Giggleswick Station has been repaired by NYCC after the intervention by Canon John Bearpark.

- Cllr. Airey reported that the maintenance on Paley Green Lane is still ongoing and that saplings and weeds need to be cut back.
- Cllr. Simpson provided four newsletters from Airedale Hospital for circulation.
- The Clerk was asked to write to District Councillor Mr. Welch to ask him to use his influence to reconsider the cease of CDC funds to Settle Area Swimming Pool.

708. To confirm the date of the next meeting

The next meeting of the Council will be held on Tuesday the 10th November 2015 at 19.30 (7.30pm).

There being no further business to transact the Chairman closed the meeting at 21.30 hours (9.30pm).

M. Hill
Clerk to the Council