

Charity number
293747

ARUNDEL CASTLE CRICKET FOUNDATION
TRUSTEES' REPORT AND AUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012

ARUNDEL CASTLE CRICKET FOUNDATION

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2012

Legal and administrative details:

The Arundel Castle Cricket Foundation is constituted under a Trust Deed dated 4 February 1986. It was registered with the Charity Commission on 18 February 1986 (registered number 293747) as a charity whose purpose is to provide for the education of young people through cricket and cricket instruction at Arundel and elsewhere.

A panel comprising existing Trustees selects any new Trustees. The decision on election of new Trustees must be unanimous. Trustees are elected for an indefinite period. As part of their induction all Trustees have been given a copy of the Charity Commission's "The Essential Trustee: What You Need to Know" and "Good Governance: A Code for the Voluntary and Community Sector". On appointment Trustees are briefed on the activities of the Charity, its management and administration by the Chairman. They are also updated by regular briefings by staff at Trustee meetings. The Trustees hold regular meetings, and major decisions are made by unanimous agreement of the Trustees.

Principal Address:
Arundel Park
Arundel
West Sussex
BN18 9LH

Trustees:
C Martin-Jenkins MBE (deceased 1 January 2013)
A N C Wadey
J Galsworthy
M E L Melluish OBE
Sir Tim Rice
O H J Stocken
P Shervington MBE (Acting Chairman)
S Doggart
T A Bristowe
N G H Draffan
M Atherton OBE
A Akram
R Pyman (appointed 8 November 2012)

Christopher Martin-Jenkins MBE, Chairman of The Arundel Castle Cricket Foundation, died on New Year's Day 2013. His contribution to the world of cricket, particularly his writing and broadcasting, was wide-ranging and much respected. Amidst these activities, his support as a friend, a Trustee and latterly as Chairman of the Arundel Castle Cricket Foundation gave our project enormous energy and impetus. He will be very much missed both at Arundel and worldwide.

Bankers:
National Westminster Bank plc
57 High Street
Arundel
West Sussex
BN18 9AN

Auditor:
Spofforths LLP, Chartered Accountants

ARUNDEL CASTLE CRICKET FOUNDATION

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2012

Objectives and activities

The principal purpose of The Arundel Castle Cricket Foundation has been to enhance the education and development of young people through cricket, sport and recreation. Our main emphasis in the last 26 years has been a concentration upon children disadvantaged by domestic circumstances which have frequently limited opportunity. Our aim has been to re-balance this position and give as many young people as possible the chance to improve their lives.

To achieve these objectives, we have concentrated our resources most particularly upon Urban and Inner City Regions, with London often being our main target.

In this regard, we have spent much of our time encouraging three important areas of activity:

1. Inner London Borough mainstream Primary and Secondary schools (ages 8-16)
2. Special Schools for those with learning difficulties and disabilities
3. Outreach Programme involving local schools in West Sussex / East Hampshire

Scheme One: (a) INNER LONDON BOROUGH PROGRAMME

During the course of 2012, over 900 boys and girls have taken part in activities at Arundel where the emphasis has been upon learning through cricket matches, tournaments, games and coaching. Accommodation, catering and pastoral care and attention are watched over with conscientious zeal and diligence.

Within London we support 3 other important initiatives:

The Prince's Trust Trophy for Secondary Schools

The London Youth Clubs Finals - an inspired event for 200 youngsters held in mid-summer

The Pipemakers Challenge Cup

(b) INNER CITIES PROGRAMME

The highlight of our Inner Cities Programme is the Ford Lord's Taverners Wicketz Tournament for Youth Clubs staged at Arundel in August. 100 participants attended from clubs where opportunities are scarce and are inspired by good teamwork and new skills. The main benefits are improved self-confidence and self-belief for the participants. The positive effect of this event upon the young is very apparent, as indeed it is for parents, teachers, coaches and supporters. As a very important priority, we are determined, with the help of sponsorship and support, to maintain and build upon all aspects of this programme.

Scheme Two: SPECIAL NEEDS PROGRAMME

This involves 800+ youngsters, aged mainly 8-20 yrs. Each day includes simple activities and exercise including some cricket when appropriate. This year we staged several tournaments when the children played in small matches for the first time. The combination of coaches, teachers and carers was very effective and enabled us to continue making many visits to Arundel Castle and the sea, trips that were popular and stimulating for the young. Blind and deaf children share a stage with those physically and mentally disabled. The teachers would agree that accommodation for a stay overnight represents the most important step forward for the youngsters. Many have not been away from home before. These trips give them independence and responsibility and we are delighted with their success.

The objectives of this initiative are to improve skills and dexterity; raise self-awareness, self-esteem and confidence; to enhance communication and cooperation with pupils and teachers; and to make friends. We trust that our activities will be remembered by the young and help steer them into positive ways.

ARUNDEL CASTLE CRICKET FOUNDATION

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2012

Scheme Three: ARUNDEL OUTREACH PROGRAMME

This programme gives us a strong presence locally amongst schools and clubs. Regular coaching and encouragement is provided in areas where cricket and sporting activity is scarce. Schools rarely have either the expertise, facilities or time to give to young aspiring athletes. For years we have given youngsters a chance. With regular coaching, involving 2,000 children, we are determined to play our part in the physical development of the young locally and their improved fitness.

The West Sussex Primary and Secondary Schools Tournaments are staged at Arundel. 140 participants and teachers make a great day of it. This event does much to encourage the children to pursue their cricket in the future. Competitive values share their impact with essential social interaction.

The Trustees are delighted with the progress that has been made in 2012.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Achievements, Performance and Financial Review

The Trustees have established a reserves policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the foundation should be approximately 15 months of the resources expended, excluding depreciation which equates to approximately £230,000. At this level the trustees feel that they would be able to continue the current activities of the foundation in the event of a significant drop in funding.

The Foundation's free reserves decreased by £23,587 during the year to £294,792.

The continued support for the Inner Cities Wicketz Tournament, the Inner London Borough Community Programme and the Special Needs Disability Programme amounting to £69,211, in total for these events, enables the Foundation to deliver core aspects of its objectives.

Material fundraising events are essential to the Foundation and enable us to raise important 'unrestricted funds' from which we can fulfil our responsibilities towards the young people whom we seek to serve. This assists us with the development of a flexible programme which maximises our potential as a charitable organisation.

Investment policy

The Trustees have an investment policy which is reviewed at yearly intervals. The policy requires that reserves are maintained with banks or building societies in interest bearing accounts of not more than 1 year duration.

Risk management

The Trustees have assessed the major risks to which the Foundation is exposed, in particular those related to the operations and finances of the Foundation and are satisfied that systems are in place to mitigate the Foundation's exposure to the major risks.

ARUNDEL CASTLE CRICKET FOUNDATION

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2012

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are fully briefed by the Acting Chairman and Director of Cricket during which responsibilities are carefully explained. Trustees visit Arundel and see the activities at close hand and are made aware of any changes in procedure. We are confident that all Trustees are given every opportunity to contribute to the welfare and success of the Foundation through constant communication and vigilance.

Approved by the Trustees on and signed on their behalf

N G H Draffan

A N C Wadey

ARUNDEL CASTLE CRICKET FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2012

	Unrestricted Funds	Restricted Funds	2012	2011
Notes	£	£	£	£
INCOMING RESOURCES				
Incoming resources from generated funds:				
Voluntary income				
Donations	132,560	69,211	201,771	<i>225,120</i>
Gift Aid	6,030	-	6,030	<i>5,302</i>
Activities for generating funds				
Fundraising income	46,688	-	46,688	<i>75,177</i>
Investment income				
Interest receivable	3,360	-	3,360	<i>1,749</i>
Total incoming resources	<u>188,638</u>	<u>69,211</u>	<u>257,849</u>	<u><i>307,348</i></u>
RESOURCES EXPENDED				
Costs of generating funds:				
Costs of generating voluntary income:				
Fundraising salary	11,286	-	11,286	<i>11,994</i>
Fundraising trading:				
Cost of goods sold and other costs	4,165	-	4,165	<i>40,033</i>
Charitable activities	2 184,704	90,150	274,854	<i>260,886</i>
Governance costs				
Auditor's remuneration				
For audit services	3,690	-	3,690	<i>3,820</i>
For accountancy services	2,304	-	2,304	<i>2,520</i>
Total resources expended	<u>206,149</u>	<u>90,150</u>	<u>296,299</u>	<u><i>319,253</i></u>
Net movement in funds	(17,511)	(20,939)	(38,450)	<i>(11,905)</i>
Funds as at 1 January 2012	344,997	28,792	373,789	<i>385,694</i>
Funds as at 31 December 2012	<u>327,486</u>	<u>7,853</u>	<u>335,339</u>	<u><i>373,789</i></u>

ARUNDEL CASTLE CRICKET FOUNDATION

BALANCE SHEET

AS AT 31 DECEMBER 2012

	Notes	£	2012 £	£	2011 £
Fixed Assets					
Tangible assets	4		32,694		26,618
Current assets					
Debtors	5		5,565		10,129
Cash at bank and in hand			337,548		369,802
			343,113		379,931
Creditors: amounts falling due within one year	6		40,468		27,247
Net current assets			302,645		352,684
Total assets less current liabilities			335,339		379,302
Creditors: amounts falling due after one year	7		-		5,513
Net Assets			335,339		373,789
Funds					
Unrestricted Funds			327,486		344,997
Restricted Funds	8		7,853		28,792
			335,339		373,789

The financial statements were approved by the Trustees and authorised for issue on and signed on their behalf by

N G H Draffan

A N C Wadey

ARUNDEL CASTLE CRICKET FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2012

1 Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention, in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the recommendations of Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005. A summary of the more important accounting policies, which have been applied consistently, is set out below.

Basis of accounting

The financial statements are prepared on an accruals basis.

Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except as follows:-

When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Resources expended

Expenditure is allocated between Costs of Generating Funds, Charitable Activities and Governance Costs on an actual basis.

Fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost. Depreciation is calculated so as to write off the cost of fixed assets, less their estimated residual values, on a straight line basis over the expected useful economic lives of the assets concerned. The principal annual rates used for the purpose are:

Leasehold improvements	Over lease period
Sports and ground equipment	25%
Office equipment	25%
Motor vehicles	20%

Value added tax

All expenditure shown in the financial statements is inclusive of value added tax where applicable.

Funds

Unrestricted Fund

The general fund may be used by the trustees in furtherance of the Foundation's charitable objectives.

Restricted Funds

Restricted funds represent unexpended income which the donors have stipulated must be used in a certain way.

Pension contributions

Contributions in respect of the Foundation's defined contribution pension scheme are charged to the statement of financial activities for the year in which they are payable to the scheme. Contributions in respect of the charity's defined contribution pension scheme are charged to the statement of financial activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Hire purchase commitments

Assets held under hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the charity, are capitalised in the balance sheet and depreciated over their useful lives. The interest element of the rental obligations is charged to the statement of financial activities over the period of the lease.

ARUNDEL CASTLE CRICKET FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012

2 Charitable activities	2012	<i>2011</i>
	£	<i>£</i>
Restricted funds		
Inner cities trophy:		
Direct costs	14,711	<i>28,188</i>
Inner London Borough Community Programme:		
Direct costs	30,000	<i>63,000</i>
Special Needs & Disability Programme:		
Direct costs	29,500	<i>20,000</i>
Other restricted funds:		
Direct costs	15,939	<i>1,208</i>
	90,150	<i>112,396</i>
Unrestricted funds	184,704	<i>148,490</i>
	274,854	<i>260,886</i>

3 Employee information

The average weekly number of persons employed by the charity is analysed below:

	2012	<i>2011</i>
	£	<i>£</i>
Coaching - full time	1	<i>1</i>
Coaching - part time	4	<i>4</i>
Groundsmen	1	<i>1</i>
Administration & fundraising	3	<i>3</i>
	9	<i>9</i>
Employment costs - all employees	2012	<i>2011</i>
	£	<i>£</i>
Wages and salaries, including benefits in kind	136,792	<i>130,143</i>
Social security costs	14,511	<i>12,715</i>
Pension costs	6,720	<i>6,720</i>
	158,023	<i>149,578</i>

There were no employees in the current and previous year with emoluments above £60,000. In addition, employer's contributions amounting to £6,720 were made to a defined contribution pension in respect of one employee in both the current and previous year.

ARUNDEL CASTLE CRICKET FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012

4 Tangible Fixed Assets

	Leasehold improvements	Sports and ground equipment	Office equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At beginning of year	412,934	42,219	8,288	23,049	486,490
Additions	-	17,789	-	-	17,789
Disposals	-	(7,943)	-	-	(7,943)
At end of year	412,934	52,065	8,288	23,049	496,336
Depreciation					
At beginning of year	402,414	36,343	8,053	13,062	459,872
Charge for the year	1,432	5,554	117	4,610	11,713
Disposals	-	(7,943)	-	-	(7,943)
At end of year	403,846	33,954	8,170	17,672	463,642
Net Book Value					
At 31 December 2012	9,088	18,111	118	5,377	32,694
<i>At 31 December 2011</i>	<i>10,520</i>	<i>5,876</i>	<i>235</i>	<i>9,987</i>	<i>26,618</i>

	2012	<i>2011</i>
	£	£
Net book value of motor vehicles held under hire purchase contracts	5,377	<i>9,987</i>

5 Debtors

	2012	<i>2011</i>
	£	£
Prepayments and accrued income	3,943	<i>9,449</i>
Other debtors	1,622	<i>680</i>
	5,565	<i>10,129</i>

6 Creditors: amounts falling due within one year

	2012	<i>2011</i>
	£	£
Other creditors	8,577	<i>15,165</i>
Accruals and deferred income	22,344	<i>6,525</i>
Other taxes and social security	2,804	<i>2,244</i>
Obligations under finance leases and hire purchase contracts	6,743	<i>3,313</i>
	40,468	<i>27,247</i>

7 Creditors: amounts falling due after one year

	2012	<i>2011</i>
	£	£
Obligations under finance leases and hire purchase contracts	-	<i>5,513</i>

ARUNDEL CASTLE CRICKET FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012

8 Restricted Funds

	Balance at 1 January 2012 £	Incoming resources £	Resources expended £	Balance at 31 December 2012 £
Inner Cities Trophy	-	14,711	(14,711)	-
Inner London Borough Community Programme	-	30,000	(30,000)	-
Special Needs and Disability Programme	5,000	24,500	(29,500)	-
Ground equipment	<u>23,792</u>	<u>-</u>	<u>(15,939)</u>	<u>7,853</u>
	<u>28,792</u>	<u>69,211</u>	<u>(90,150)</u>	<u>7,853</u>

Inner Cities Trophy

The Lord's Taverners reimburse the costs incurred in staging the finals of the Inner Cities Trophy at Arundel. The eight finalists - comprising a total of 104 under-14 year olds - experience three days' cricket and coaching in a wonderful environment. The costs incurred include accommodation, catering, coaching and transport.

Inner London Borough Community Programme

Over 600 boys and girls from Urban and Inner City Regions take part in activities in Arundel with emphasis on learning through cricket matches, tournaments, games and coaching. The cost of this programme is supported by the following donors:- Sandra Charitable Trust - £25,000, and Wedlake Bell - £5,000.

Special Needs and Disability Programme

The objectives of this initiative are to improve skills and dexterity; raise self-awareness, self-esteem and confidence; to enhance communication and cooperation with pupils and teachers; and to make friends. The costs of the Special Needs and Disability Programme are supported by the following donors:- Peter Harrison Foundation - £10,000, The Tobacco Pipe Makers and Tobacco Trade Benevolent Fund - £10,000, J Hayday Trust - £3,000, The Leathersellers' Company Charitable Fund - £1,500 and The Lennox & Wyfold Foundation - £5,000.

Ground equipment

During 2011 the Foundation received a £25,000 donation from the England and Wales Cricket Trust to provide facilities for playing cricket that promotes community participation in healthy recreation and all purposes recognised as charitable through an association with cricket.

9 Trustees

The Trustees, or any persons connected with them, have received no remuneration or expenses during the year.

10 Trust deed and status

Arundel Castle Cricket Foundation is constituted under a Trust Deed dated February 1986. It is registered as a charity and is exempt from United Kingdom tax on income and capital gains.

ARUNDEL CASTLE CRICKET FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012

11 Analysis of net assets between funds

	Tangible Fixed Assets £	Net Current Assets £	Total £
Restricted funds:			
Ground equipment	-	7,853	7,853
	<u>-</u>	<u>7,853</u>	<u>7,853</u>
Unrestricted funds	32,694	294,792	327,486
	<u>32,694</u>	<u>302,645</u>	<u>335,339</u>

Restricted fund assets are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

ARUNDEL CASTLE CRICKET FOUNDATION

CHARITABLE ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2012

	2012	<i>2011</i>
	£	<i>£</i>
Coaching and ground expenses:		
Salaries:		
Coaching	74,697	<i>69,240</i>
Groundstaff	31,653	<i>30,418</i>
Pension costs	6,720	<i>6,720</i>
Catering, accommodation and travel for students	64,065	<i>53,815</i>
Travel	6,144	<i>4,709</i>
Service charge	16,326	<i>18,062</i>
Insurance	4,565	<i>4,087</i>
Equipment and maintenance	2,895	<i>3,037</i>
Uniform business rates	1,237	<i>1,140</i>
Depreciation	11,713	<i>11,092</i>
Inner-Cities trophy	14,711	<i>28,188</i>
Support costs:		
Printing and stationery	4,343	<i>1,674</i>
Telephone and postage	1,090	<i>1,159</i>
Administration salaries	26,354	<i>26,257</i>
Legal fees	2,444	<i>-</i>
Sundry expenses	1,993	<i>748</i>
Bank charges and interest	305	<i>245</i>
HP interest	3,599	<i>295</i>
	<u>274,854</u>	<i><u>260,886</u></i>

This page does not form part of the statutory financial statements