

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Wednesday 22nd April 2020

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), J Simons (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, M Ware and M West. (1 Vacancy)
Cllr Mackie

NOTICE OF MEETING

You are hereby summoned to attend a remotely hosted Parish Council Meeting of Weobley Parish Council which will be held via Zoom on Tuesday 28th April 2020 commencing at 7:00pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
 2. **DECLARATION OF INTEREST**
Members should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
 3. **CO-OPTION**
To consider filling the current vacancy through co-option. An application has been received.
 4. **MINUTES**
The Minutes of the Council Meeting held on 25th February 2020 need to be agreed and signed as a correct record.
 5. **MATTERS ARISING**
Please see update sheet attached to the agenda.
 6. **POLICE REPORT**
To receive the Police report, if available.
 7. **WARD COUNCILLOR REPORT**
To receive a report from Ward Cllr Jones.
 8. **FINANCES & POLICY**
- (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to April 2020. A full list is included on page 7 below.

- (b) **Magpie Newsletter** – To consider agreeing in principle to funding additional copies for distribution to all residents in the village.

9. HIGHWAY MATTERS

- (a) **Footpath update** – To receive an update if available.
- (b) **Lengthsman/P3** – To receive an update on the development of the 2020/21 Maintenance Plan and the proposal to tender for the contract needs to be considered and agreed.

10. PLANNING MATTERS

- (a) **Planning** – To discuss planning applications received from Herefordshire Council.

11. PARISH MATTERS

- (a) **Play Area** – To receive an update regarding play area maintenance.
- (b) **Skate Park** – To note that the additional information request for the new skate park has been received and a request for the S 106 funding has been submitted. Construction has been delayed until the Covid-19 restrictions have been lifted.
- (c) **LEADER Funding Project** – To receive an update on progress. Please see update sheet.

- 12. **CORRESPONDENCE** – To note the information previously distributed on the Weekly Update sheets dated 3rd and 17th April 2020.

13. DATE OF NEXT MEETING

The next meeting of the Council will be the Annual Parish Council Meeting to be held on Tuesday 26th May 2020 at 7.00pm and will be held either remotely or at the Hopelands Village Hall, Weobley HR4 8SN.

Invitation to a scheduled Zoom meeting.

Topic: Weobley Parish Council Meeting
Time: Apr 28, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89023626073?pwd=M1psRGd0eWplalRvSExnWGD6alEwUT09>

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 25th February 2020 commencing at 7:00pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), C Breen, P Lloyd, V Mackie, M Ware and M West.

ALSO PRESENT: Three members of the public and Ward Cllr Jones.

OFFICER PRESENT: Clerk to the Council.

PUBLIC OPEN SESSION

Three members of the public were present. No matters were raised.

95/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs H Quinlan, C Saunders and J Simons.

96/19 DECLARATION OF INTEREST

The following Declaration of Interest was made:

- Cllr Lloyd: Proposed parking, Gadbridge Road
- Cllr Ware: Proposed Parking, Gadbridge Road

97/19 CO-OPTION

As no applications had been received it was agreed to defer this item until the next meeting.

98/19 MINUTES

It was **RESOLVED** that the Minutes of the Council Meeting held on 28th January 2020 be agreed and signed as a correct record.

99/19 MATTERS ARISING

Council considered the update report. The following matters were noted:

- Damp had been reported in the library where the building joined the neighbouring property's porch. This would be addressed;
- Some tiles appeared loose on the roof. This would also be addressed;
- The survey of the library roof would be undertaken as soon as possible.

100/19 POLICE REPORT

The Police had submitted apologies and a written update had been distributed to Councillors.

101/19 WARD COUNCILLOR REPORT

Council noted the following report from Ward Cllr Jones:

- The review regarding the bypass had been agreed and a report was expected in around six months;
- Herefordshire Council was considering the provision of electric busses as part of a number of transport and highway initiatives being reviewed;
- Herefordshire Council was considering reopen Pontrilas railway station;
- The annual budget had been agreed. Council tax would rise by 3.9%. 2% would go directly to social care;
- There were concerns regarding the effect the stop on development in north Herefordshire due to high phosphate levels in the River Lugg would have on the County's land supply. It was expected to reduce to approximately 3 years;

- Cabinet was due to meet in Ewas Harold on Thursday 27th February 2020. It was suggested that Weobley request cabinet to meet in Hopelands Village Hall;
- There were major concerns in the area following damage caused due to the recent flooding.

102/19 FINANCES & POLICY

- (a) **Accounts Outstanding and Financial Statement** – Council **RESOLVED** to approve the payment of accounts relating to February 2020, amounting to £16,982.35, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
West Mercia Energy	Library	DD	£48.42
West Mercia Energy	Toilets	DD	£22.92
West Mercia Energy	Library	DD	£89.66
West Mercia Energy	Toilets	DD	£17.13
West Mercia Energy	Library	DD	£121.23
West Mercia Energy	Toilets	DD	£17.12
West Mercia Energy	Rose Garden	DD	£6.26
West Mercia Energy	Rose Garden	DD	£11.04
West Mercia Energy	Library	DD	£147.45
West Mercia Energy	Toilets	DD	£19.54
R Best	Flag	1576	£15.32
P Russell	Salary Feb 20	1577	£134.23
R Russell	Salary Feb 20	1577	£194.79
HMRC Cumbernauld	TAX/NHI	1577	£142.14
P Russell	Clerk's Expenses Feb 20	1577	£42.17
MM & JE Ware & Son	Tractor Hire/Mowing	1578	£1,134.00
D M Electrical Services	4 x new LED bulkheads & 1 x PIR	1579	£475.00
HALC	Subscription Fees	1580	£835.93
Visual Works	Welcome Signs, LEADER Funding	1581	£8,160.00
Weobley Mowers	New mower	1582	£5,348.00
			£16,982.35

An additional cheque of amounting to £172.80 was agreed to meet Lengthsman expenses.

- (b) **Climate Change** – It was noted that Herefordshire Council had declared a Climate Emergency. Following discussion, it was proposed by Cllr Mackie, seconded by Cllr West and **RESOLVED** that Weobley Parish Council would declare a Climate Emergency.

The following actions were agreed:

- To include Climate Change on the Annual Parish Meeting agenda and invite local residents to attend and discuss the development of a local action plan;
- To engage with the local schools;
- To promote the development of a Climate Change Community Action Plan at the Village Hall open day being held on 20th June 2020.

- (c) **Risk Register** – Council reviewed the amended Parish Council's Risk Register and **RESOLVED** to adopt it subject to the amendments agreed.
- (d) **Village Hall Management Committee** – Council **RESOLVED** to nominate Cllr Mackie as the Council representative to sit on this Committee. The AGM would be held on 23rd March 2020.
- (e) **Grant Criteria and Form** – Council noted the draft grant criteria and application and agreed to defer formal adoption until its next meeting on 24th March 2020.

- (f) **Christmas Lights** – Council noted the update from Cllr Breen following his recent investigations into LED lighting. Following discussion, it was **RESOLVED**:
- To organise the PAT testing of all the light strings to ensure that they were safe;
 - Subject to the outcome of the PAT testing, to experiment with LED lights along the Unicorn Inn section at a cost of £146;
 - To note that a sum of £700 had been included in the budget to upgrade the festive lights and a further sum of £2,000 had been included for project development.

103/19 HIGHWAY MATTERS

- (a) **Footpath update** – Council noted that the footpaths were in good condition. Council received representations regarding WX21 and, following discussion, recommended that the information presented to the Parish Council be submitted to the Herefordshire Council PROW Officer in order for him to make a decision regarding the re-routing of a section of this path. Council agreed to assess the existing footpath network and submit details of an accessible route to the Accessibility Working Group, Herefordshire Local Access Forum.
- (b) **Lengthsman/P3** – Council received the Lengthsman works update. The following works were agreed:
- Complete works to Bell Square car park;
 - Install four new welcome signs;
 - Submit a tree application for works to trees in Bell Square;
 - Clear Chapel Orchard entrance, the chicken run and the drain by the toilets in Back Lane;
 - Develop a 2020/21 Maintenance Plan.

104/19 PLANNING MATTERS

- (a) **Planning** – Council agreed to submit the following comments to Herefordshire Council.

APPLICATION: P194421
SITE: The Cwm, Meadow Street, Weobley, Herefordshire HR4 8SF
DESCRIPTION: Re-consultation – Installation of an externally sited air source heat pump to the north west elevation as well as for the installation of a 'Keder' greenhouse structure which is to be sited to the north west of the host property.
COMMENT: No objection.

APPLICATION: P200220
SITE: Little Croft, Broad Street, Weobley, Herefordshire HR4 8SA
DESCRIPTION: Beech (T1) - Crown reduce by 2 metres to reduce leverage and reduce impact on neighbour's garden.
COMMENT: No objection subject to the views of the Tree Officer.

APPLICATION: P200340
SITE: Gatewood, Church Road, Weobley, Herefordshire HR4 8SD
DESCRIPTION: Proposal to T3) Ash - fell as outgrown position. T2) Apple tree - fell as outgrown position and T1) Leylandii - fell as outgrown position
COMMENT: No objection subject to the views of the Tree Officer.

APPLICATION: P200606
SITE: Parkfields, Church Road, Weobley, Herefordshire HR4 8SD
DESCRIPTION: Yew (T1) – crown reduction by 1m to reduce its size/Conifer (T2) – fell tree as outgrown its position
COMMENT: No objection subject to the views of the Tree Officer.

- (b) **Gadbridge Road (P163963)** – Council noted that a drop kerb had been installed opposite the new development but the pavement had been raised making it difficult to access the village hall. It was agreed to request that the kerb be reinstated in its original configuration.
- (c) **NDP** – It was agreed to submit the settlement Hierarchy form to Herefordshire Council

105/19 PARISH MATTERS

- (a) **S106 Highway Report** – Council considered the update received from Herefordshire Council and, following discussion, **RESOLVED:**
- To support the creation of an asphalt surface pull-in opposite the Surgery to create additional parking and improve highway safety;
 - To note the updates regarding the 30mph extension on Gadbridge Road, the revised restrictions in Broad Street and the proposed works on Burtonwood, subject to the outline planning application;
 - To await the feasibility of the proposal to extend the footpath by the village hall.
- (b) **Play Area/Skate Park** – Council noted that the additional information request for the new skate park has been forwarded to Concrete and a site meeting would be taking place on Wednesday 26th February 2020. Cllr Breen would be in attendance.

Council also noted the update on the play area and agreed to the purchase of a new bin by the zip wire. Council thanked Cllr Breen for addressing the issue raised regarding the vehicle gate on Gadbridge Road and noted that the provision of a pedestrian gate should be considered funded from S106. It was agreed to include updates on the play area and skate park in the next parish council newsletter.

- (c) **Rose Garden** – Council noted the plans to regenerate the Rose Garden being undertaken by a small group of volunteers. It was agreed to purchase five silver birch trees to create a coppice to replace the cherry tree recently removed. Further works and a full design of the proposed seating area were being developed and it was agreed to seek funding to help meet the costs.
- (d) **Tree Planting** – This had been discussed under 92/19(c). It was noted that some funding was available from a generous donation towards additional trees in the parish.
- (e) **LEADER Funding Project** – Council noted that the Welcome signs had now been commissioned and were awaiting delivery. Amendments to the map and information board had been submitted and the final wording for the interpretation panels was almost completed. A number of photographs were still being sourced and copyright confirmed.

106/19 CORRESPONDENCE – To note correspondence received:

- Locality Steward Weekly Briefing – February 2020;
- Road Closures, Herefordshire Council – February 2020 programme updates;
- Flooding updates;
- Herefordshire Rural Hub – February 2020.

107/19 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 24th March 2020 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no further business the Chairman declared the meeting closed at 9:26pm.

CHAIR:

DATE:

INVOICES FOR PAYMENT - 20th April 2020

DATE	PAYEE	SERVICE	CHEQUE	NET	VAT	TOTAL
14/04/2020	West Mercia Energy	Toilets	DD	£21.71	£1.09	£22.80
14/04/2020	West Mercia Energy	Library	DD	£109.89	£5.49	£115.38
17/04/2020	West Mercia Energy	Rose Garden	DD	£10.16	£0.51	£10.67
17/04/2020	West Mercia Energy	Rose Garden	DD	£10.86	£0.54	£11.40
20/04/2020	P Russell	Salary April 2020	1591	£357.65	£0.00	£357.65
20/04/2020	P Russell	Clerk's Expenses	1591	£35.41	£0.58	£35.99
20/04/2020	HMRC Cumbernauld	PAYE/NI P Russell	1591	£89.20	£0.00	£89.20
20/04/2020	Richard Baugh	Repair fence & gate	1592	£100.00	£0.00	£100.00
20/04/2020	Jubilee Fireworks Ltd	Deposit	1593	£210.00	£42.00	£252.00
20/04/2020	Richard Mills	Drainage works	1594	£165.00	£33.00	£198.00
20/04/2020	Chris Breen	Morrisons Petrol	1595	£18.02	£3.60	£21.62
20/04/2020	Chris Breen	Morrisons Petrol	1595	£20.45	£4.09	£24.54
20/04/2020	Chris Breen	Hand wipes	1595	£5.90	£0.00	£5.90
20/04/2020	Chris Breen	Plastic anchor pegs	1595	£16.63	£3.32	£19.95
20/04/2020	Herefordshire Council	Library Rates	1596	£1,422.15	£0.00	£1,422.15
				£2,593.03	£94.22	£2,687.25