

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Wednesday 17th June 2020

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), J Simons (Vice Chair), A Apps, C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, M Ware and M West.

NOTICE OF MEETING

You are hereby summoned to attend a remotely hosted Parish Council Meeting of Weobley Parish Council which will be held via Zoom on Tuesday 23rd June 2020 commencing at 7:00pm at which your attendance is required. Please follow this link. The full [link](#) is provided at the end of the agenda.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATION OF INTEREST**
Members should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **MINUTES**
The Minutes of the Council Meeting held on 26th May 2020 need to be agreed and signed as a correct record.
4. **MATTERS ARISING**
Please see update sheet attached to the agenda.
5. **POLICE REPORT**
To receive the Police report, if available.
6. **WARD COUNCILLOR REPORT**
To receive a report from Ward Cllr Jones.
7. **FINANCES & POLICY**
 - (a) **Covid-19 Support Update** – To receive an update on the Covid-19 Support Group if available.
 - (b) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to June 2020.

(c) **Magpie Printing** – To ratify the payment towards printing additional copies of Magpie for delivery to all parish households at a cost of £127.70 per month. Council has previously agreed to support the additional printing for April, May and June at a total cost of £510.80. Council is requested to consider whether it wishes to continue with this support beyond July.

(d) **Post Office Van** – To receive an update regarding the Mobile Post Office van following the matters discussed at the previous meeting.

(e) **Deliveries to Doctors Surgery** – To consider requesting that deliveries to the surgery continue to be made via the rear entrance as this has eased congestion along Gadbridge Road.

8. HIGHWAY MATTERS

(a) **Proposed Footpath, Village Hall** – To receive a report following the site meeting with Herefordshire Council and Balfour Beatty regarding the installation of a new pavement and kerb leading from the Village Hall to the Gadbridge Road entrance to the recreation ground.

(b) **Footpath update** – To receive an update if available.

(c) **Lengthsman/P3** – To receive an update on works undertaken by the Lengthsman.

(d) **Tree Planting** – To receive an update on the development of a tree planting scheme for the Parish.

9. PLANNING MATTERS

(a) **Planning** – To discuss planning applications received from Herefordshire Council.

(b) **Planning Application P200922** – To consider any further comments regarding this planning application and subsequent correspondence.

10. PARISH MATTERS

(a) **Play Area** – To receive an update regarding play area maintenance including the installation of a new kissing gate at the Gadbridge Road entrance.

(b) **Skate Park** – To receive an update regarding the development of the Skate Park.

(c) **LEADER Funding Project** – To receive an update on progress.

11. **CORRESPONDENCE** – To note the receipt of the following correspondence:

- Locality Steward update – June 2020
- Herefordshire Council Covid-19 updates
- HALC Training and updates – June 20

12. DATE OF NEXT MEETING

The next meeting of the Council will be the Annual Parish Council Meeting to be held on Tuesday 28th July 2020 at 7.00pm and will be held either remotely via Zoom or at the Hopelands Village Hall, Weobley HR4 8SN.

Topic: Weobley Parish Council Meeting

Time: June 23, 2020 07:00 PM London

Join Zoom Meeting:

<https://us02web.zoom.us/j/88549278781?pwd=MG9TakxqdzZQU0ZiWVFoV1JZUkUkU0ZjZdz09>

Meeting ID: 885 4927 8781

Password: 866680

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held remotely via the Zoom platform on Tuesday 26th May 2020 commencing at 7:00pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), J Simons (Vice Chair), A Apps, C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders and M Ware.

ALSO PRESENT: Ward Cllr Jones.

OFFICER PRESENT: Clerk to the Council.

PUBLIC OPEN SESSION

There was one member of the public were present. No matters were raised.

01/20 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr M West.

The Chair formally welcomed Cllr Apps on to Weobley Parish Council.

02/20 DECLARATION OF INTEREST

The following Declaration of Interest was made:

- Cllr Lloyd: Planning Application P200922

03/20 MINUTES

It was **RESOLVED** that the Minutes of the Council Meeting held on 28th April 2020 be agreed and signed as a correct record subject to the following amendments:

- 114/19 – Herefordshire Council reserves stood at £67 million;
- 114/19 – Tree issue at Bearcroft referred to an application for an extension and had not yet been resolved. An application was awaited.

04/20 MATTERS ARISING

Council considered and adopted the update report. The following matters were noted:

- It was agreed to follow up the Gadbridge Road proposals for a pavement from the Village Hall to the play area entrance and parking opposite the surgery;
- The Chair and Cllr Ware were requested to check that access to the telephone box and defibrillator by Castle Green was not blocked due to building works currently being undertaken in the area.

05/20 POLICE REPORT

Council noted the Police report that had been submitted.

06/20 WARD COUNCILLOR REPORT

Council received the following report from Ward Cllr Jones:

- 430 cases of Coronavirus had now been reported in Herefordshire with 98 deaths confirmed. Around 7 cases had been identified in and around Weobley;
- Additional testing was now taking place with up to 75 tests being carried out daily;
- Herefordshire Council staff were now returning to normal duties with a smaller team overseeing the Covid-19 response;
- A request has been submitted to use additional Government funding available to create more cycleways and footways in Herefordshire;

- The next cabinet meeting will be held on 28th May via Zoom;
- The recycling stations in Leominster and Hereford opened two weeks ago;
- It was agreed to submit an interest to hold a Cabinet Meeting in Weobley in the future;
- Some concerns had been expressed regarding the possibility of a second spike of Covid-19 and people were being requested to stay alert and observe social distancing.

07/20 FINANCES & POLICY

- (a) **Covid-19 Support Update** – Council received the following update on the Covid-19 Support Group:
- Funding had been secured to purchase additional PPE for local volunteers via the Police Crime Commissioner’s grant fund;
 - The Magpie Parish Magazine continued to be delivered to all households in Weobley;
 - The Food Bank collection point had sent over 1,000 items to the Leominster Food Bank;
 - Council agreed to support the additional copies of the Magpie for July 2020. The Chair would confirm the costs;
 - It was further agreed to confirm that the public convenience volunteers had sufficient PPE as this facility was still open and being used by carers and delivery drivers.
- (b) **Accounts Outstanding and Financial Statement** – Council **RESOLVED** to approve the following payment for May 2020.

PAYEE	SERVICE	CHEQUE	NET	VAT	TOTAL
West Mercia Energy	Toilets	DD	£21.71	£1.09	£22.80
West Mercia Energy	Library	DD	£130.90	£6.55	£137.45
CANCELLED	CANCELLED	1597	£0.00	£0.00	£0.00
CANCELLED	CANCELLED	1598	£0.00	£0.00	£0.00
P Russell	Salary May 2020	1599	£357.65	£0.00	£357.65
P Russell	Clerk’s Expenses	1599	£35.56	£0.00	£35.56
HMRC Cumbernauld	PAYE/NI P Russell	1599	£89.20	£0.00	£89.20
Sign It	Notices, Bell Sq car park	1600	£40.00	£8.00	£48.00
Dwr Cymru	Water Rates/toilets	1601	£167.37	£0.00	£167.37
Dwr Cymru	Water Rates/Library	1601	£51.83	£0.00	£51.83
C Breen (Play Area)	Morrisons (Fuel)	1602	£15.88	£3.18	£19.06
C Breen (Play Area)	Fuel Can	1602	£18.06	£0.00	£18.06
R.M. & J Goddard	Railing	1603	£108.00	£21.60	£129.60
Citron Hygiene Ltd	Sanitary disposal unit	1604	£15.60	£3.12	£18.72
Zurich Municipal	Insurance	1605	£1,225.22	£0.00	£1,225.22
			£2,276.98	£43.54	£2,320.52

Council agreed to confirm the use of electricity at the Library. A meter reading would be taken and submitted to West Mercia Energy.

- (c) **End of Year Accounts** – Council considered the end of year accounts, subject to internal and external audit, and, following discussion, **RESOLVED** to adopt the finalised accounts relating to the 2019/20 financial year.
- (d) **Post Office Van** – Council noted that a number of issues had been identified with regard to the Post Office van, including long queues, leaving early and missing the occasional week. Following discussion, it was agreed that the Chair contact the Post Office to clarify whether additional visits to the village were planned and to request more notice of when the van would not be visiting Weobley.

08/20 HIGHWAY MATTERS

- (a) **Footpath update** – Council noted the update provided. It was agreed to contact the relevant organisations to organise the trimming of the hedge along the Chicken Run and that Cllrs Breen and Ware liaise regarding the installation of a kissing gate by the Gadbridge Road Play Area entrance. It was noted that repairs to the posts had not yet been completed.
- (b) **Lengthsman/P3** – Council noted the update provided. It was agreed to:
- Confirm with the Lengthsman that the weed spraying be undertaken in June 2020;
 - Confirm with Balfour Beatty regarding possible funding to address drainage issues in the Parish;
 - Request the Lengthsman to complete the maintenance works in Bell Square car park and to erect the disclaimer notices;
 - To forward the request received to trim the branches off the tree in Bearcroft currently obscuring the street lamps;
 - To request Cllr Breen to repair the brickwork at the base of the post box by the Abattoir.
- (c) **Tree Planting** – Council noted that a further suggestion regarding tree planting had been received along with a further donation. It was agreed to contact the resident and confirm the suggested location as no planting was allowed near the ancient monument site in Castle Green. It was also agreed to develop a forward plan of tree planting in the Parish and that planting additional trees could commence in the autumn.

09/20 PLANNING MATTERS

- (a) **Planning** – Council agreed to submit the following comments to Herefordshire Council.

APPLICATION: P192174

SITE: Land adjacent to Red Lion, Church Street, Weobley, Herefordshire

DESCRIPTION: Variation of a condition 2 of planning permission P180279/F (Proposed dwelling) amendments to approved plans.

COMMENT: The Council had viewed the amendments to the proposal, noting that changes had now been made in accordance with the views expressed by the Historic Buildings Officer and that the revised design now fits more closely with the original approved application. The Council was disappointed that, despite its objections, development of this area was approved, but concedes that efforts to mitigate the impact on the surrounding historic environment have been made.

APPLICATION: P201352

SITE: Lower Newton Farm, Weobley, Hereford Herefordshire HR4 8QY

DESCRIPTION: Prior notification development for a proposed agricultural building.

COMMENT: Outside the Parish but no objection

Following discussion, it was agreed to write a letter in response to the email received regarding the Council's comments related to Plot 4, The Paddock, Weobley, to send a copy of the letter to the Planning Officer and to seek advice from both the Monitoring Officer and HALC.

10/20 PARISH MATTERS

- (a) **Play Area** – Council noted the following update:
- The play area was still closed;
 - The new mower was now being used and the area was being cut on a fortnightly basis;
 - A buyer had not yet been identified for the old mower due to current restrictions;
 - The repair was still awaited on the gate and post;

- The railings had been received and replacement would begin of those that had rotted.

(b) Skate Park – Council noted the following update:

- It was agreed to try to commence the construction of the skate park as soon as possible. The S106 funding had been received and the possibility of providing welfare access at the village hall would be investigated;
- Cllr Breen would discuss the commencement of the project with the Steering Group.

(c) LEADER Funding Project – Council noted the following update:

- A further variation had been issued;
- The entrance signs were awaiting installation;
- The design of the interpretation panels had now been agreed and were currently being manufactured;
- The information map design was currently being finalised and would be sent round to Councillors for comment when a draft had been developed;
- A quotation had been requested to extend the electrical supply from the existing cabinet;
- Clarification would be obtained to ensure that the moling quotation was correct and the route corresponded with the one agreed by Council.

11/20 CORRESPONDENCE – Council noted the following correspondence:

- Locality Steward update – May 2020
- Herefordshire Council Covid-19 updates
- NDP reviews and material weight

12/20 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 23rd June 2020 at 7.00pm and will be held either remotely via Zoom or at the Hopelands Village Hall, Weobley HR4 8SN.

It was agreed to make a provisional booking for the Lounge at the Hopelands Village Hall for the Full Council meeting scheduled to take place on Tuesday 28th July 2020.

There being no further business the Chairman declared the meeting closed at 9:03pm.

CHAIR:

DATE: