

# WEOBLEY PARISH COUNCIL

## PARISH COUNCIL MEETING

Wednesday 20<sup>th</sup> May 2020

**TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL:** Councillors L Anderson (Chair), J Simons (Vice Chair), A Apps, C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, M Ware and M West.

## NOTICE OF MEETING

You are hereby summoned to attend a remotely hosted Parish Council Meeting of Weobley Parish Council which will be held via Zoom on Tuesday 26<sup>th</sup> May 2020 commencing at 7:00pm at which your attendance is required. Please follow this [link](#). The full link is provided at the end of the agenda.

*Paul Russell*

Paul Russell  
CLERK TO THE COUNCIL

### **PUBLIC OPEN SESSION**

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **DECLARATION OF INTEREST**  
Members should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **MINUTES**  
The Minutes of the Council Meeting held on 28<sup>th</sup> April 2020 need to be agreed and signed as a correct record.
4. **MATTERS ARISING**  
Please see update sheet attached to the agenda.
5. **POLICE REPORT**  
To receive the Police report, if available.
6. **WARD COUNCILLOR REPORT**  
To receive a report from Ward Cllr Jones.
7. **FINANCES & POLICY**
  - (a) **Covid-19 Support Update** – To receive an update on the Covid-19 Support Group including the Food Bank and PPE funding received from the Police Crime Commissioner.
  - (b) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to May 2020.

(c) **End of Year Accounts** – To consider approving the end of year accounts, subject to internal and external audit.

(d) **Post Office Van** – To discuss options to help reduce waiting times and queues.

## 8. HIGHWAY MATTERS

(a) **Footpath update** – To receive an update if available.

(b) **Lengthsman/P3** – To receive an update on works undertaken by the Lengthsman.

(c) **Tree Planting** – To receive an update on the development of a tree planting scheme for the Parish.

## 9. PLANNING MATTERS

(a) **Planning** – To discuss planning applications received from Herefordshire Council.

## 10. PARISH MATTERS

(a) **Play Area** – To receive an update regarding play area maintenance.

(b) **Skate Park** – To receive an update regarding the development of the Skate Park.

(c) **LEADER Funding Project** – To receive an update on progress. A further variation has been issued.

11. **CORRESPONDENCE** – To note the receipt of the following correspondence:

- Locality Steward update – May 2020
- Herefordshire Council Covid-19 updates
- NDP reviews and material weight

## 12. DATE OF NEXT MEETING

The next meeting of the Council will be the Annual Parish Council Meeting to be held on Tuesday 23<sup>rd</sup> June 2020 at 7.00pm and will be held either remotely via Zoom or at the Hopelands Village Hall, Weobley HR4 8SN.

### **Invitation to a scheduled Zoom meeting.**

Topic: Weobley Parish Council Meeting

Time: May 26, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87944113919?pwd=RmtZVis1bjR1RUc1Z2tOV2dXK3Mrdz09>

Meeting ID: 879 4411 3919

Password: 382825

# WEOBLEY PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held remotely via the Zoom platform on Tuesday 28<sup>th</sup> April 2020 commencing at 7:00pm.

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**MEMBERS PRESENT:** Councillors L Anderson (Chair), J Simons (Vice Chair), P Lloyd, V Mackie, H Quinlan, C Saunders and M Ware

**ALSO PRESENT:** Ward Cllr Jones.

**OFFICER PRESENT:** Clerk to the Council.

### **PUBLIC OPEN SESSION**

There were no members of the public were present. No matters were raised.

### **108/19 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs C Breen and M West.

### **109/19 DECLARATION OF INTEREST**

The following Declaration of Interest was made:

- Cllr Lloyd: Planning Application P200922

### **110/19 CO-OPTION**

Council considered the application received from Mr Apps. Following discussion, it was **RESOLVED** to co-opt Mr Apps on to Weobley Parish Council and invite him to the next meeting to be held on Tuesday 26<sup>th</sup> May 2020.

### **111/19 MINUTES**

It was **RESOLVED** that the Minutes of the Council Meeting held on 25<sup>th</sup> February 2020 be agreed and signed as a correct record.

### **112/19 MATTERS ARISING**

Council considered and adopted the update report. The following matters were noted:

- It was agreed to commence the arrangements for the 2020 Fireworks display to be held on 5<sup>th</sup> November 2020 at the July meeting. The risk assessment would be updated;
- It was agreed to defer the community Climate Change meeting until the Coronavirus lockdown restrictions had been lifted;
- No progress regarding the proposed pavement in Gadbridge Road by the Village Hall had been achieved due to the current restrictions. This would be pursued with Herefordshire Council;
- The correspondence received from Herefordshire Council to undertake a review of the NDP was noted;
- The repaired fingerpost collar was now back in Weobley. Cllr Lloyd would make arrangements to pick it up;
- Cllr Ware was currently undertaking mowing and thanked whoever had strimmed around the benches in the Rose Garden.

### **113/19 POLICE REPORT**

The Police had submitted apologies and continued to encourage residents to contact them with any issues.

## 114/19 WARD COUNCILLOR REPORT

Council noted the following report from Ward Cllr Jones:

- Currently a total of 244 Covid-19 cases had been recorded in Herefordshire with 31 deaths;
- The Herefordshire Council Offices were closed with most staff working from home. Telephones were currently being monitored and answered;
- The Planning Department would recommence erecting planning notices in the near future;
- Most Council decisions were currently being taken by the Leader of the Council and the Chief Executive;
- There were concerns regarding the effect the lockdown would have on Council revenues especially from car parks;
- It was noted that the bus station car park in Hereford had been reserved for NHS staff to use free of charge;
- Herefordshire Council had overspent its 2019/20 budget by £51,000. It currently had £6.7 million in reserves;
- Recycling stations would remain closed for the foreseeable future along with libraries, although residents could still borrow e-books;
- Balfour Beatty was currently trying to catch up with highway repairs caused by the recent flooding;
- No further update was available regarding the issue with Freeman Homes and the boundary fence which had been installed in the incorrect location. A meeting with representatives from Freeman Homes and Bearcroft residents had taken place but Cllr Jones had not been able to attend;
- The tree issue reported in Bearcroft had not yet been resolved.

## 115/19 FINANCES & POLICY

- (a) **Accounts Outstanding and Financial Statement** – Council **RESOLVED** to approve the payment of accounts relating to April 2020, amounting to £2,687.25, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
West Mercia Energy	Toilets	DD	£22.80
West Mercia Energy	Library	DD	£115.38
West Mercia Energy	Rose Garden	DD	£10.67
West Mercia Energy	Rose Garden	DD	£11.40
P Russell	Salary April 2020	1591	£357.65
P Russell	Clerk's Expenses	1591	£35.99
HMRC Cumbernauld	PAYE/NI P Russell	1591	£89.20
Richard Baugh	Repair fence & gate	1592	£100.00
Jubilee Fireworks Ltd	Deposit	1593	£252.00
Richard Mills	Drainage works	1594	£198.00
Chris Breen	Morrisons Petrol	1595	£21.62
Chris Breen	Morrisons Petrol	1595	£24.54
Chris Breen	Hand wipes	1595	£5.90
Chris Breen	Plastic anchor pegs	1595	£19.95
Herefordshire Council	Library Rates	1596	£1,422.15
			<b>£2,687.25</b>

Council also **RESOLVED** to approve the payment of accounts relating to March 2020, amounting to £19,699.87, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
MM & JE Ware & Son	Replacement cheque	1583	£608.40
R Mills	Lengthsman	1584	£172.80
CANCELLED	CANCELLED	1585	£0.00

West Mercia Energy	Library	DD	£141.34
West Mercia Energy	Toilets	DD	£21.15
P Russell	Salary Mar 20	1586	£134.23
R Russell	Salary Mar 20	1586	£505.53
HMRC Cumbernauld	TAX/NHI	1586	£89.20
P Russell	Clerk's Expenses Mar 20	1586	£39.17
Mary Kenny	Toilet sundries	1587	£10.45
Frank P Matthews Ltd	Trees & delivery	1588	£424.73
The Visual Works	Bus stop map	1589	£708.44
The Visual Works	Information Boards	1589	£3,893.70
The Visual Works	Interpretation Panels	1589	£12,426.00
P Russell	Salary Feb 20 - new cheque	1590	£513.33
West Mercia Energy	Rose Garden	DD	£11.40
			<b>£19,699.87</b>

- (b) **Magpie Newsletter** – Following consideration, Council **RESOLVED** to agree in principle to fund additional copies of the April, May and June Magpie Newsletter for distribution to all residents in the village. Cost would be around £127 per issue.

#### 116/19 HIGHWAY MATTERS

- (a) **Footpath update** – Council noted that the footpaths were in good condition and were being regularly walked, providing a valuable resource during the current lockdown. It was noted that there were some issues with the Castle Green footpath during wet weather and this would be monitored. Mowing had commenced.
- (b) **Lengthsman/P3** – Council noted that the 2020/21 Maintenance Plan was currently being developed and finalised. Following discussion, it was agreed to:
- Retain the current Lengthsman for the 2020/21 financial year;
  - Request that he undertake weed spraying throughout the village during May when the weather was suitable;
  - Develop a tender for the Lengthsman service and advertise it in January 2021.

#### 117/19 PLANNING MATTERS

- (a) **Planning** – Council agreed to submit the following comments to Herefordshire Council.

**APPLICATION:** P201188  
**SITE:** Maple Hurst Weobley Hereford Herefordshire HR4 8SN,  
**DESCRIPTION:** Works to Pine tree (T1) - fell because of excessive shading to neighbours property.  
**COMMENT:** No objection subject to the views of the Tree Warden.

**APPLICATION:** P201149  
**SITE:** Plot 4 The Paddocks Weobley Herefordshire HR4 8RY  
**DESCRIPTION:** Fell and remove the cluster of existing hazel trees (Corylus Avellana) denoted by the figure T10. Reason for removal to facilitate and allow the formation of a new boundary wire mesh fence together with new laurel tree planting in front (Prunus Caroliniana).  
**COMMENT:** Concerns were expressed that the property needed to maintain a visual separation from neighbouring properties with a barrier of trees and hedging.

**APPLICATION:** P200922

**SITE:** Plot 4 The Paddocks Weobley Herefordshire HR4 8RY  
**DESCRIPTION:** Proposal for new dwelling with carport to replace previous approval of application number P190491/F.  
**COMMENT:** It was agreed to submit the following comments:

- Concern was expressed regarding the potential that the design of the large window frontage would create overlooking issues with neighbouring properties and undermine their privacy;
- There is concern as outlined above regarding the large glass wall being proposed. It is requested that the planning officer reviews whether there is a boundary enclosure on that north east corner and if there is a possible loss of privacy for both neighbouring properties and the resident of the property;
- Consideration should be given to replacing the flat roofed extension with an extension of the main roof continuing down to the eaves.

Council noted that the issue regarding the hedgerow in the lane bordering the new development in Meadow Street was currently with the Enforcement Officer and the phosphate levels in the River We were still affecting planning applications and construction.

The following responses been submitted from the March 2020 meeting that was cancelled were ratified:

**APPLICATION:** P194162  
**SITE:** Land at Stone House Weobley Hereford Herefordshire  
**DESCRIPTION:** Proposed two storey dwelling with three bay garage and new vehicular access.  
**COMMENT:** No objection subject to the views of the Tree Warden.

**APPLICATION:** P200555  
**SITE:** Unicorn House High Street Weobley Hereford Herefordshire HR4 8SL  
**DESCRIPTION:** Proposed replacement of roof to rear.  
**COMMENT:** No objection.

**APPLICATION:** P200050  
**SITE:** The Sallies High Street Weobley Hereford Herefordshire HR4 8SN  
**DESCRIPTION:** T1) Tulip tree - 3m crown reduction, as outgrowing position. T2, T3, T4) apple trees - pruning to maintain condition and shape.  
**COMMENT:** No objection subject to the views of the Tree Warden.

**APPLICATION:** P200606  
**SITE:** Parkfields, Church Road, Weobley Hereford Herefordshire HR4 8SD  
**DESCRIPTION:** Yew (T1) - crown reduce by 1m to reduce its size Conifer (T2) - fell tree as outgrown its position.  
**COMMENT:** No objection subject to the views of the Tree Warden.

## 118/19 PARISH MATTERS

- (a) **Play Area** – Council noted the update regarding play area maintenance received from Cllr Breen. No issues were raised.
- (b) **Skate Park** – Council noted that the additional information request for the new skate park had been received from Concreate Ltd and a request for the S106 funding had been submitted to Herefordshire Council to release the relevant S106 funding. It was further noted that construction had been delayed until the Covid-19 restrictions have been lifted.
- (c) **LEADER Funding Project** – Following discussion, Council agreed:

- To change the photograph of Plaque 14;
- To replace the word Museum with History Centre on plaque 17;
- To confirm that plaques 1, 2, 6, 7, 11 and 12 be A3 size with the remainder being A4;
- To finalise the map once the inset map and relevant photographs had been added to the main map.

**119/19 CORRESPONDENCE** – Council noted the information contained in the Weekly Update sheets dated 3<sup>rd</sup> and 17<sup>th</sup> April 2020. It was agreed to submit the settlement hierarchy form for Weobley without further amendment. Details of the Leominster Food Bank were also noted.

**120/19 DATE OF NEXT MEETING**

The next meeting of the Council will be the be held remotely via Zoom on Tuesday 26<sup>th</sup> May 2020 at 7.00pm.

There being no further business the Chairman declared the meeting closed at 8:47pm.

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**CHAIR:**

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**DATE:**