

# WEOBLEY PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held remotely via Zoom on Tuesday 27<sup>th</sup> April 2021 commencing at 7:00pm.

**MEMBERS PRESENT:** Councillors L Anderson (Chair), J Simons (Vice Chair), A Apps, C Breen, P Lloyd, C Mills, H Quinlan, C Saunders and M Ware (1 Vacancy).

**IN ATTENDANCE:** Clerk to the Council – Romily Giddens. Ward Cllr Jones.

### 1. APOLOGIES FOR ABSENCE

No apologies for absence were received.

Cllr Mike Ware announced that this meeting would be his last as a councillor. He would continue in his role as footpath officer for the parish. Council **NOTED** his resignation and thanked him for all his work over the years.

### 2. DECLARATIONS OF INTEREST AND WRITTEN REQUEST FOR DISPENSATION

The Following Declaration of Interest was made:

- Cllr Lloyd: Personal – Tree surgeon.
- Cllr Lloyd: Personal – On application P210813 due to the proximity of the application to their residence.

### 3. MINUTES

It was **RESOLVED** that the Minutes of the Council Meeting held on 23<sup>rd</sup> March 2021 be agreed and signed as a correct record.

### 4. OPEN SESSION

**4.1 Police Report** - The Police were not present, and no advanced report had been received. Council **NOTED** the damage to the recently planted trees in the village play area. Detailed information on the Neighborhood Watch Scheme had been received from the Police. Council **NOTED** the information and agreed that the Clerk would summarise this information into a report.

**4.2 Ward Councillor Report** - The following report was received from Ward Cllr Jones:

- Beryl bikes have expanded the bikes available to now include thirty E-Bikes that use assisted battery power. Within three days of launching over 700 journeys were made.
- Hereford High town area is having large potted trees sited in and around the city centre. These will be planted in large self-watering tubs.
- Fownhope road has now been re-opened after being closed for twelve months due to the Storm Dennis floods of 2020, costing roughly £4 million. The storm damage at Whitney on wye has still not been repaired.
- Hereford children in care numbers have dropped again slowly, now down to 321 in February. There were around 358 in 2019. Hereford council is still working with Essex children's services which were rated as outstanding by Ofsted. This is a free service to help struggling councils in this area. The extra children's social workers which were employed in the last six to twelve months are now becoming fully qualified meaning a lot less agency staff are now used. Providing increased continuity and reducing the case numbers per social worker to around 14 instead of 20.

- The Education and Psychology service have trained 65 teachers with nominated mental health responsibility to address the demand for Psychological first aid in schools.
- Hereford Council has been heavily criticised by a high court judge for its serious long-standing failures in children's services. The judge questioned whether the council's children's services were fit for purpose after failures spanning more than eight years. Hereford Council is holding an Extraordinary meeting in relation to the judgement.
- The outline planning application for 30 houses at Dilwyn was turned down after being redirected to the planning committee. This is despite having overwhelming support from Dilwyn parish council.

**4.3 Local residents** - No members of the public were present but the Clerk reported on a suggestion by a member of the public which had been received prior to the meeting:

- Introduction of an electric car charging point in the Bell Square Car Park to encourage users to visit the village and help the village to address climate change.

## 5. FINANCE

### 5.1 Payment schedule –

Council **NOTED** the receipt of the first installment of the 2021-22 Precept.

Council **RATIFIED** the following payments relating to April 2021 as outlined below:

PAYEE	SERVICE	CHEQUE	TOTAL
Herefordshire Council	Library and Premises	FPO	£1,422.15
Citron Hygiene UK Ltd	Sanitary Disposal	FPO	£20.02
Autela Payroll Services Ltd	Quarterly Payroll (Jan – March)	Cheque 1659	£50.40
Concrete Skateparks Ltd	Concrete Works (Invoice 05)	FPO	£9,600.00
Concrete Skateparks Ltd	Concrete Works (Invoice 06)	FPO	£16,080.00
			<b>£27,172.57</b>

Council **APPROVED** the payment of accounts relating to April 2021 as outlined below:

PAYEE	SERVICE	CHEQUE	TOTAL
Romily Giddens	Clerk's Expenses*	Cheque 1661	£74.17
C Breen (B&Q)	Postcrete	Cheque 1662	£4.82
C Breen (Amazon)	Waterproof Connectors	Cheque 1662	£10.59
C Breen (Edmundson Electrical Ltd)	3 x End caps	Cheque 1662	£17.39
C Breen (J Mart)	Cable Ties	Cheque 1662	£5.99
C Breen (Wickes)	Wheelbarrow	Cheque 1662	£35.00
C Breen (B&Q)	Bucket & Mortar	Cheque 1662	£5.44
C Breen (Country Supplies Ltd)	Postcrete & Metal Slam Post	Cheque 1662	£98.16
C Breen (Morrisons)	Petrol for Mower	Cheque 1662	£22.33
C Breen (Leominster Building Supplies)	Postmix	Cheque 1662	£12.90
Mary Kenny (Aldi)	Toilet Roll for Public Toilets	Cheque 1663	£8.36
Richard Baugh	Repairs to Fence and Road Gate	Cheque 1664	£160.00
Richard Baugh	New Pedestrian Gate	Cheque 1664	£120.00
Romily Giddens	Salary April 2021	Cheque 1665	£332.80
HMRC	PAYE Deductions	FPO	£83.20
A Apps (Create.net)	Community Website Subscription	Cheque 1667	£101.88
			<b>£1,093.03</b>

**5.2 Internal Auditor** – Council **NOTED** the quotes and **RESOLVED** to proceed with appointing HALC as the Council's internal auditor for the financial year 2020-21 at the cost of £200 + VAT.

## 6. PLANNING

**6.1 Planning applications** - It was **RESOLVED** to make the following comments on applications to be determined by Herefordshire Council:

**6.1.1**

**APPLICATION:** P202925

**SITE:** 10 Broad Street, Weobley, Hereford, Herefordshire, HR4 8SA

**DESCRIPTION:** Change of use of front room and driveway from residential to commercial use

**COMMENT:** We would like to note that public notice of this application has been affected following issues with display of the official Planning Notice at the property. We understand this had been reported to Herefordshire Council.

The Parish Council would like to submit the following comments and with reference to the following Weobley Neighbourhood Development Plan policies:

Policy WEO2: Protection and Enhancement of Community Facilities and Services,

Policy WEO7: Protecting Heritage Assets

Policy WEO8: Development within Weobley Conservation Area

Policy WEO20: Weobley Village Centre

Policy WEO22: Traffic Measures within the Parish

We do not object to the change of use of the front room of the property from residential to commercial provided the business does not cause any undue disturbance or adversely affect the amenity of neighbouring residences. We note from the application form that business hours are stated as 0900 - 1700 weekdays and weekends. It is our understanding that the proposed business is the sale of antiques.

There is lack of clarity in the application as to the proposed commercial use of the driveway. To avoid the business contributing to existing parking issues and traffic congestion, the Parish Council would like to ensure this area is retained solely for off-road parking, both residential and commercial, and not used as an extension to any sales area of the business.

We would support the concerns of the Historic Building Officer in respect of any changes to the fabric of the listed property and would not be in favour of alterations which are detrimental to the building. We would also ask that any business signage should be sympathetic to the historic building and village core.

**6.1.2**

**APPLICATION:** P210804/K

**SITE:** Camberwell Cottage, Weobley, Hereford, Herefordshire, HR4 8SH

**DESCRIPTION:** Proposed works to Leylandii (T1-T4) - fell because they are outgrowing their position and are very close to a retaining brick wall.

**COMMENT:** No objections.

**6.1.3**

**APPLICATION:** P211226/K

**SITE:** 17 Bearcroft, Weobley, Hereford, Herefordshire, HR4 8TA

**DESCRIPTION:** Conifer (H1) - reduction of Conifer hedge to 12ft.

**COMMENT:** No objections.

**6.1.4**

**APPLICATION:** P210813/FH

**SITE:** 1 The Paddocks, Weobley, Hereford, Herefordshire, HR4 8RY

**DESCRIPTION:** Proposed single storey side extension to detached house.

**COMMENT:** No objections.

**6.2 Neighbourhood Development Plan (NDP)** – Council **NOTED** that Weobley Parish Council had been invited to participate in a pilot scheme that will contribute towards the creation of a model design code. The scheme is expected to conclude in August.

## **7. COMMUNITY CCTV**

It was **NOTED** that Stop That Thief's CCTV upgrades would be installed from Mid-May.

## **8. ROSE GARDEN**

**8.1 2021/22 Lengthsman/P3 Scheme** – Council **NOTED** that the contract had been signed by Weobley Parish Council and sent to Herefordshire Council for their signing.

**8.2 Contractors for Parish Maintenance during 2021/2022** – Council **NOTED** that an annual maintenance plan had been drafted. It was **RESOLVED** that the clerk would contact relevant bodies to assist in reviewing the plan.

## **9. ALLOTMENTS**

A report was received on the legal requirements of providing parish residents with village allotments. Council **NOTED** the report and **RESOLVED** that the clerk would proceed in contacting local landowners about the possibility of acquiring land for allotments.

## **10. FOOTPATHS**

Council **NOTED** the update provided. Due to increased use of the footpaths, the requirement to mow had been reduced but mowing would begin again soon. Council **NOTED** that a footbridge and gate were in need of repairs on Garnstone land. It was **RESOLVED** that Cllr Anderson would contact the locality steward on where the responsibility for these repairs falls.

## **11. LEADER FUNDING PROJECT**

Council **NOTED** that the repairs to the Heritage Trail frames would be carried out by Richard Baugh and the cost covered by Visual Works up to the value of £500. Council **NOTED** that they are still awaiting the delivery of the three information boards which are destined for Bell Square Car Park, the Village Hall, and the Bus Shelter.

## **12. PLAY AREA/SKATE PARK**

Council received an update regarding play area maintenance and the skate park progress. Council **NOTED** the update and considered the following proposed expenditure:

• Benches x 2 180mm Whitehills direct	£1,198
• Carriage	£108
• Plastic letterbox type 40 gall drums tops x 4 - litter	£349.20
• Concrete fence posts for foundations x 10	£200
• Labour for installation	£160
• Rubber matting to cover gravel - 8 metres	£160
• Sign for Skatepark rules	£70
• Post and concrete to fix in ground	£20
• Turf and pegs for volcano slope	£30
• <b>TOTAL to come from Skatepark/106 funds</b>	<b>£2,368</b>

Council **RESOLVED** to agree the above expenditure and **NOTED** that costs may vary slightly due to the new financial year.

## **13. WEBSITE AND NEWSLETTER**

Council **NOTED** that the community website was now live and thanked Cllr Apps for his work on this. Council reviewed the newsletter and the cost of printing. Council **RESOLVED** to continue seeking quotes for printing hard copies.

#### **14. LIBRARY/MUSEUM**

Council **NOTED** that contractors, Royston Davies, were still working on the Library/Museum building. The old plaster had been removed, and walls were still being left to dry. Temporary screens may be installed to allow the library/museum to reopen. Council **NOTED** that fire safety tests needed to take place including the replacement of existing fire extinguishers at a cost of £174 + VAT to allow the building to reopen. Council **RESOLVED** to proceed with the safety test and replacements.

#### **15. VILLAGE HALL MANAGEMENT COMMITTEE**

Council **RESOLVED** to nominate Cllr Lloyd to be elected as the Council's representative at the Village Hall management committee at the AGM on Tuesday 18<sup>th</sup> May 2021.

#### **16. ANNUAL PARISH MEETING**

Council **RESOLVED** that the Annual Parish Meeting would be held on Tuesday 1<sup>st</sup> June 2021 at 7pm. Council **NOTED** that the meeting would be held in accordance with the Government's COVID-19 restrictions.

#### **17. INFORMATION SHEET**

Council **NOTED** that the following correspondence had been received:

- Parish Council Summit Slides– April 2021
- Herefordshire Locality Steward update – April 2021
- Council Covid-19 updates – April 2021
- Census Update – April 2021
- Police Neighbourhood Watch Information – April 2021
- Feral Productions Notice of Filming – April 2021

#### **18. DATE OF NEXT MEETING**

Council noted that the next meeting of the Council would be held on **Tuesday 25<sup>th</sup> May 2021** at 7.00pm in Hopelands Village Hall, Weobley, HR4 8SN.

There being no further business the Chairman declared the meeting closed at 9.20pm.

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**CHAIR:**

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**DATE:**