

WEOBLEY PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held at Hopelands Village Hall, Weobley, HR4 8SN on Tuesday 29th June 2021 commencing at 7:00pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), J Simons (Vice Chair), A Apps, C Breen, P Lloyd, C Mills and H Quinlan (2 Vacancies).

IN ATTENDANCE: Clerk to the Council – Romily Giddens, Ward Cllr Jones and one member of the public.

1. APOLOGIES FOR ABSENCE

One apology for absence was received from Cllr C Saunders.

2. DECLARATIONS OF INTEREST AND WRITTEN REQUEST FOR DISPENSATION

There were none received.

3. CO-OPTION

Council **NOTED** that there are 2 vacancies on the Council. Council **RESOLVED** to advertise the vacancies on the Parish Council and Community Website and in the Magpie magazine.

The Parish Council has been invited to attend a Welcome to Weobley event planned for 11th September at the Village Hall where village organisations can introduce and promote themselves to new residents.

4. MINUTES

4.1 It was **RESOLVED** that the minutes of the Council Meeting held on 25th May 2021 be agreed and signed as a correct record.

4.2 The Council **NOTED** the draft minutes from the Annual Parish Meeting held on the 1st June 2021.

5. OPEN SESSION

5.1 Police Report - The Police were not present and a report had not been received. The Council **NOTED** the High Sheriff's recent visit to the Skatepark.

5.2 Ward Councillor Report – Ward Cllr Jones was present, no report was received,

5.3 Local residents – The following issues were raised:

- The increased usage of the lane between Burton Gardens and Gadbridge Road by skateboarders and bikes, dog walkers and scooters has the potential to lead to an accident due to the blind bend at the start of Burton Gardens. The Council had previously been in touch with Stonewater about this issue, but would liaise with Stonewater again to investigate further.

6. FINANCE

6.1 Payment schedule –

Council **RATIFIED** the following payments relating to June 2021 as outlined below:

PAYEE	SERVICE	CHEQUE	TOTAL
Zurich Municipal	Insurance	Cheque 1679	£1,425.63
Leominster Tourism	Membership to Tourism Group	Cheque 1678	£25.00
Gareth Higgs Tree Surgeon	Work to Bell Square Car Park	Cheque 1680	£1,750
			£3,200.63

Council **APPROVED** the payment of accounts relating to June 2021 as outlined below:

PAYEE	SERVICE	CHEQUE	TOTAL
West Mercia Energy	Back Lane Toilets and Library Electricity	DD	£85.65
West Mercia Energy	Rose Garden Electricity	DD	£11.59
Gareth Higgs Tree Surgeon	Tree Work in Bell Square	Cheque 1681	£50.00
Welsh Water	Water Services November - May	DD	£53.25
Mary Kenny (Aldi)	Toilet Rolls	Cheque 1682	£8.36
Mary Kenny (J Mart)	Cleaning Supplies	Cheque 1682	£10.97
C Breen (Leominster Building Supplies)	Chain for Litter Bin Tops	Cheque 1683	£9.50
C Breen (Sainsbury's)	Fuel for Mower	Cheque 1683	£22.66
C Breen (Ebay)	Wood Filler for Scramble Net	Cheque 1683	£6.17
C Breen (Leominster Building Supplies)	Coach Screw Washers	Cheque 1683	£4.80
C Breen (Screwfix)	Supplies for Oil Drum Bins	Cheque 1683	£5.45
C Breen (Morrisons)	Fuel for Mower and Weed Killer	Cheque 1683	£33.75
C Breen (Tudors)	Paving Slabs for Bins	Cheque 1683	£31.07
C Breen (Wickes)	Postcrete x 2 for Signs	Cheque 1683	£14.55
C Breen (Pip Printing)	Sign for Car Park Exit	Cheque 1683	£63.00
C Breen (Amazon)	Support for Sign	Cheque 1683	£11.99
C Breen (Pip Printing)	Skatepark Rules Sign	Cheque 1683	£113.16
C Breen (Wickes)	Supplies for Installing Posts for Sign	Cheque 1683	£46.35
C Breen (Tudors)	Concrete Slabs for Picnic Tables	Cheque 1683	£56.74
Romily Giddens	Salary June 2021	Cheque 1684	£392.60
HMRC	PAYE Deductions	DD	£83.20
HMRC	PAYE April - June	Cheque 1686	£70.00
Westhere Ltd (Stop That Thief)	CCTV Installation	Cheque 1687	£2,455.20
			£3,640.01

6.2 2020/21 End of Year Accounts – Council considered the end of year accounts, subject to internal and external audit, and, following discussion, **RESOLVED** to adopt the finalised accounts relating to the 2019/20 financial year.

6.3 AGAR Form for 2020/21:

6.3.1 Internal Audit Report

Council **NOTED** the internal audit report and **RESOLVED** to ask HALC and Autela to investigate the issues raised about the previous clerk's salary.

6.3.2 Annual Governance Statement

Following consideration, Council **RESOLVED** to formally adopt the Annual Governance Statement relating to the 2020/21 financial year.

6.3.3 Accounting Statement

Following consideration, Council **RESOLVED** to formally adopt the Accounting Statement relating to the 2020/21 financial year.

7. PLANNING

Planning applications - It was **RESOLVED** to make the following comments on applications to be determined by Herefordshire Council:

APPLICATION: P211711/P211710 - Appeal

SITE: Weobley, Field Known as Emily's Meadow Weobley Herefordshire.

DESCRIPTION: Enforcement appeal.

COMMENT: It was **RESOLVED** to delegate the final comment to the Clerk, following her liaison with the Planning Working Group.

APPLICATION: P212101

SITE: Weobley, Harrison & Pope, The Old Sawmill, Ledgemoor Weobley Herefordshire HR4 8QH

DESCRIPTION: Proposed erection of steel portal framed extensions to existing buildings.

COMMENT: No objections.

APPLICATION: P211596

SITE: Parkfields Church Road Weobley Hereford Herefordshire HR4 8SD

DESCRIPTION: Removal of upstairs window on east gable and restore rendered panel to match others on the wall. Alteration of the entrance porch on south elevation to restore it to an earlier traditional design. Replacement of rooflight on north facing roof.

COMMENT: No objections.

APPLICATION: P212062/P211593

SITE: 1 Mill Bank Cottages Mill Bank Weobley Hereford Herefordshire HR4 8SH

DESCRIPTION: Proposed single storey sun/dining room extension to the rear of the property

COMMENT: No objections.

APPLICATION: P211900

SITE: Beam Ends 2 High Street Weobley Hereford Herefordshire HR4 8SL

DESCRIPTION: Proposed additional roof lights (changes to approved application 174624/L).

COMMENT: No objections.

7.1 NDMC Pilot Project – Council received an update on the progress of the NDMC Pilot Project including characterising parts of the village. 20 consultees will be needed to test the procedure from each participating parish.

8. PARISH MAINTENANCE

8.1 Lengthsman Tasks – The Council reviewed a quote for weed spraying of £15 p/h + chemical. The cost of this task was £423 + VAT in 2020. Council **RESOLVED** to proceed with this quote and the clerk would create a general map of areas which are in need of spraying. Council **NOTED** that a tree in Bearcroft was in need of pruning and **RESOLVED** to get a quote for this work. Cllr Lloyd declared a personal interest in this.

8.2 Annual Maintenance Plan – The Council **RESOLVED** to continue drawing one up and would liaise with the Locality Steward about this.

8.3 Public Toilets Painting Quote – The Council considered a quote for the repainting of the public toilets on Back Lane. It was **RESOLVED** to proceed with the quote totalling £77.49 for the paint and labour.

9. WEBSITE AND NEWSLETTER

Council **RESOLVED** to proceed with the publication of the Parish Council Newsletter of a 6-monthly basis in Spring and Autumn. The first newsletter would be sent to all parishioners in September.

10. BONFIRE NIGHT

Council discussed potential arrangements for bonfire's night on the 5th of November. A deposit had previously been paid for the event which was cancelled last year. Council **RESOLVED** to contact Jubilee Fireworks to confirm the date for 2021.

11. LIBRARY/MUSEUM

Council **NOTED** that contractors, Royston Davies, were still working on the Library/Museum building. Council **NOTED** that the Museum had now reopened.

12. INFORMATION SHEET

Council **NOTED** that the following correspondence had been received:

- Weekly Pop-up Pizza – June 2021

Council **NOTED** the email correspondence proposing a weekly visit to the village on Saturdays. Two sites were being considered, the Bell Square car park and the turning circle at the Primary School. As a mobile caterer already visited the village on a weekly basis, Cllrs considered it would be difficult to object.

- Parish Council Summit Invitation – June 2021
- Herefordshire Locality Steward update – June 2021
- Council Covid-19 updates – June 2021
- Talk Community updates – June 2021
- Rail and Bus for Herefordshire Vision – June 2021

13. DATE OF NEXT MEETING

Council **NOTED** that the next meeting of the Council would be held on **Tuesday 27th July 2021** at 7.00pm in Hopelands Village Hall, Weobley, HR4 8SN.

There being no further business the Chairman declared the meeting closed at 9.04pm.

CHAIR:

DATE: