

**LONG PRESTON PARISH COUNCIL**  
**THURSDAY 7<sup>th</sup> April 2022**  
**MINUTES**

**Present:** Cllrs Staveley (Chairman), Lis and Moorby.

**In attendance:** Parish clerk Marijke Hill, and ten members of the public.

**1.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**

Mrs Metcalf enquired if the Council would consider allowing the Maypole Green, the Cenotaph, and the Fountain to be decorated with Jubilee poppies, bunting and flags as well as the use of The Green for The Queen's Platinum Jubilee celebrations during the weekend of 4<sup>th</sup> and 5<sup>th</sup> June, including the installation of tents and the marquee. Mrs Metcalf asked if the decorations could remain in place until 14<sup>th</sup> June for the 40<sup>th</sup> anniversary of the end of the Falklands War. This item was further discussed at 1.9a.

Mrs Kay, Mr Smith, and Mr Hodgson participated at item 1.8b playing fields matters.

**1.2 Apologies for absence** has been received from Cllr Bellis.

**1.3 Code of Conduct and Disclosable Pecuniary Interests**

- a Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011 and any Other relevant Interests under the Parish Council's Code of Conduct in connection with items on this agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

**1.4 Minutes of Meeting**

- a. The Council **resolved** that the Minutes of the Parish Council meeting 11 held 3<sup>rd</sup> March 2022 should be **confirmed** and signed by the Chairman, Cllr Staveley, as a true and accurate record.

**1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

In relation to the installation of an Information Board at Edge Lane, the Council had received correspondence from Ribble Rivers Trust Community Projects and Activities Officer to let them know the preferred material on the style of the lectern for the interpretation panel in order they can apply for planning permission from the National Park. The Council **agreed** their preference to be a recycled plastic frame, the same material as the nearby bench.

**1.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police**

- a. County Councillor Staveley **reported** in summary that a more efficient and targeted approach to sexual health services is launched from 1<sup>st</sup> April across North Yorkshire.

Regarding the second anniversary of the start of the Covid pandemic County Councillor Staveley commemorated those who have lost their lives in the county and people who are still suffering with the effects of long covid. The North Yorkshire average now stands at over 800 cases, which is probably an under-reporting of the real situation given the reduced testing at the moment as national survey data show that 5% of the population currently have covid.

- b. District Councillor Moorby **reported** that Craven District Council is working in partnership with North Yorkshire County Council and neighbouring district and borough councils to provide

support to people fleeing from Ukraine, who may arrive in the Craven district and to the local sponsors who have signed up to participate in the Homes for Ukraine scheme.

As reported at the last meeting, Craven District Council's Full Council has approved a fully funded and balanced Revenue Budget for 2022-2023, the last one before being replaced by a new North Yorkshire unitary authority. The setting of the 2023-2024 budget will be the responsibility of the new unitary council.

District Councillor Lis reported that, following receipt of the IPCC Report on Climate Change, the District Council will need to do more, but that lack of legislative powers is impeding progress. The drop in recycling material received during covid resulted in a slightly lower recycling target. The District Council is still hoping to employ an Environment Education Officer.

- c. YDNPA Member Cllr Lis **reported** that the Park Authority had set an ambitious budget for 2022-2023, which included a grant to the Biodiversity budget from DEFRA of £10,000. The DEFRA's grant settlement in the budget continues at the same level as in 2021-2022.
- d. The Council had **received** the written police report, which contained 15 incidents during the period between 2 March and 5 April 2022, all relatively low key, but notably an attempt to unlock the pavilion at the Playing Fields and a report of criminal damage when exposed wires were found on The Green as the enclosure and the wires used for the Christmas tree lighting, were pulled out of the ground.

## 1.7 To consider new Planning Applications, Decisions, and Other Planning Matters

### a Applications

- 1 YDNPA: C/52/680A Householder planning permission for installation of flue for wood burning fire, 1 Cornmill Cottages, Main Street. The Council **ratified** the decision to notify the planning authority that it had no comments to make.
- 2 YDNPA: C/52/739 Householder planning permission for erection of single storey rear extension, May Barn, School Lane. The Council **agreed** to notify the planning authority it had no comments to make.
- 3 YDNPA: C/52/643D Householder planning permission for conversion of attached double garage to provide kitchen and alterations including new front windows and new rear French doors, Town Head Lodge. The Council **agreed** to notify the planning authority it had no comments to make.

### b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/738 – householder planning permission for second floor extension and other associated alterations, 7, Back Green. **Not yet decided**
- 4 YDNPA: notification under the Town and Country Planning Act 1990 to remove 1 no. Sycamore and 8 no. Ash located in the rear garden of 15 Hill Croft, Long Preston. No objection raised. The Council **noted** that the YDNPA has made a recommendation that a replacement tree of native species is planted within the first planting season after felling.

### c. Other Planning Matters

There were no other planning matters reported.

## 1.8 To consider action regarding parish maintenance matters

### a. street lighting matters

#### 1 additional street light on Magna Print

The Council was **informed** that it has two options to get an additional street light on the building of Magna Print, one being to erect a new 6m column, including lantern and electrical connection at the side of the building at an estimated cost of £3,000 plus VAT; the other option being to ask Electricity North West to install an isolator and put a fuse cut-out on the wall close to the old street light attached on Magna Print. The Council is awaiting a reply from ENW.

### b. Playing Fields matters

#### 1 update on replacement of shed

The Council was **informed** by the Senior Planning Officer at YDNPA that planning permission was necessary for either cladding the containers with timber or erecting a breeze block structure with timber cladding.

Cllr Moorby **reported** that the electric consumer unit and light have been removed from the old shed and the electric supply has been disconnected. The Council was **informed** that the existing timber has been recovered and could be used to clad the containers and fit a sloping roof.

The Council **decided** to contact the Senior Planning Officer at YDNPA, using the planning application forms used in March 2021, amended only by including a drawing which shows the dimensions of the area to be cladded, as one of the three containers might be used as village storage in the future. The Council **agreed** to include Senior Member of the YDNPA Cllr Lis in this correspondence in order he could ask that no planning application fee should be applied on behalf of the Parish Council.

The Council **resolved** to obtain a quotation for a third container.

#### 2 pavilion roof

Cllr Moorby **informed** the Council that the replacement roof on the pavilion has been fitted. The west end of the pavilion has been repaired by Cllr Moorby although more maintenance is needed. The Council **resolved** to reserve an amount of up to £250 for the purchase of maintenance material for the pavilion and review this at the next Parish Council meeting. The Council was also **informed** of the donation of some kitchen units, in good condition, to be used in the pavilion.

#### 3 possible re-forming of Playing Fields Association

The Council was **informed** that the PFA's infrastructure is momentarily dormant and that it would need five members to reconvene. The Council **recommended** to hold an open meeting for the benefit of the playing fields and **decided** to discuss this item further at the next Parish Council meeting.

#### 4 hire charges

The Council **considered** imposing hire charges for the pavilion and was **informed** that one of the residents using the pavilion regularly to hold courses, will make a donation. The Council **agreed** to discuss this item further at the next Parish Council meeting.

### c. renovation of telephone kiosk

The Council was **informed** that the complete windows replacement kit has been delivered and that the renovation project is in progress.

### d. grass cutting services

The Council **noted** that the vehicle tax for the Kubota has been submitted to the DVLA until April 2023.

- e. lengthsman services  
The Council was **informed** that the tree on Main Street has been pruned in order that the VAS could be turned.
- f. Kayley Hill tree maintenance  
There was no further report
- g. NYCC Highways matters  
The Council had **received** representations about parking issues on Station Road, in particular a permanently parked motorhome. County Cllr Staveley will raise this matter with NYCC Highways and report back in due course.

### 1.9 To consider action regarding parish matters other than maintenance

- a. The Queen's Platinum Jubilee celebrations 2<sup>nd</sup> – 5<sup>th</sup> June 2022  
The Council was **informed** about the plans for the Platinum Jubilee celebrations and **agreed** in principle to continue to facilitate the groups' meetings in the Village Hall. The Council **agreed** to give permission for the use of the Maypole Green for the Platinum Jubilee celebrations and **decided** to make enquiries with the Woodland Trust in relation to the proposal for tree planting as part of the Queen's Green Canopy initiative.
- b. Parish Magazine  
There was no further report.
- c. Parish Council elections  
The Council **noted** the Statement of Persons Nominated for the elections on 5<sup>th</sup> May 2022.
- d. Long Preston Water  
Cllr Moorby **reported** about the meetings between the Water Trust and Yorkshire Water following the water shortage in the summer and disrupted supply of water after stormy weather in November. Yorkshire Water had suggested three options to the Water Trust and the Council **noted** that it is the responsibility of the Water Trust to inform residents of their decision that Yorkshire Water would provide a contingency supply from their network only to be used in an emergency to support Long Preston water supplies.
- e. Village Greens and Back Green
  - 1 The Council **noted** the recovery of the two Conveyances, dated 31<sup>st</sup> December 1896 and 10<sup>th</sup> June 1969, including maps, which show the full extent of Back Green as village green to include the land at the side of 3-4 Back Green Cottages up to the gate into the agricultural field. The Council **agreed** reporting this to its solicitors as the grass on this piece of land has been removed and pebbles have been laid.
  - 2 The Council **noted** that correspondence with the solicitors on various matters is ongoing, in particular the matter of parking on Back Green.
  - 3 The Council had **received** correspondence from Northern Gas Networks in reply to the Council's letter to them and **noted** they have no intention to remove the laid track and grass over the area, after which the Parish Council would lay grass matting to allow vehicular passing and re-passing. The Council **decided** to add the dispute with NGN to the instructions to its solicitors.
  - 4 There was no report on the installation of 'no parking' signs on all village greens and this item will be further discussed at the next Parish Council meeting.

### 1.10 Finance

- a. The Council **resolved** to approve the Financial Statements and Report to 28<sup>th</sup> March and **noted** the total balance as £10,932.99.

- b. The Council **approved** the following end of year papers:
- 1 Summary of Receipts and Payments for the Financial Year 2021-2022. The Council **noted** total receipts of £27,983.66 and total payments of £44,518.34, resulting in a deficit of £16,534.68. As this deficit includes expenditure from capital funds to a total of £18,806.52, and excluding the Parish Magazine budget, the Council **noted** a surplus of £2,042.39.
  - 2 Annual Accounts 2021-2022 versus Annual Accounts 2020-2021;
  - 3 Bank Reconciliation for the Financial Year 2021-2022.
- c. The Council **approved** the payment of the following accounts:-
- |   |         |
|---|---------|
| Vodafone direct debit wifi Hall                                     | £ 24.57 |
| Long Preston Village Hall (room hire 6/1; 3/2; 24/2; 3/3; 10/3)     | £100.00 |
| Sharon Press (Parish Magazine April)                                | £220.00 |
| Harrison & Cross (repair street light SL035 on Church Street)       | £ 68.40 |
| YLCA (annual membership subscription 1 April 2022 to 31 March 2023) | £311.00 |
| Aviva (clerk's annual pension premium)                              | £546.40 |
| Clerk (salary & expenses March)                                     | £596.00 |
| Clerk (expenses for the purchase of one bin lid)                    | £ 6.83  |
- The Council **noted** receipt of £250 from YDNPA for maintenance of 4 PROWs on their behalf.  
The Council **noted** receipt of £0.35 from HSBC as interest for March.  
The Council **noted** monthly bank charges to HSBC for maintaining the account as £10.00.

#### 1.11 Reports on or Notice of meetings of Other Bodies

- \* The Council **noted** the virtual roadshows by senior Officers of Craven District and North Yorkshire County Councils for residents of Skipton and Ripon to hear updates and to ask questions regarding the new Council for North Yorkshire on 4 April.
- \* The Council **noted** the NALC Smaller Councils Committee letter to smaller councils.
- \* The Council had **received** a Briefing on Ukraine and **noted** that the National Association of Local Councils (NALC) has joined the Local Government Association (LGA) in endorsing a statement from the political leadership of the Council of European Municipalities and Regions (CEMR), which strongly condemns the multiple attacks and violations of the territorial integrity and sovereignty of Ukraine.
- \* The Council **noted** the Government response to the report on Local Government Ethical Standards.
- \* The Council **noted** the '20's Plenty for Us' March newsletter.
- \* The Council **noted** the Green Lane Association supporting the rights of all users to access byways and unsurfaced roads.
- \* The Council **noted** the update on Settle Area Swimming Pool.
- \* The Council **noted** the YLCA White Rose Bulletin 4/3; 18/3; 25/3; 1/4; Craven Branch meeting dates 22 June and 26 October.

#### 1.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

- a. The Council had **received** a request by the Long Preston WI President if the Council would give permission for them to plant a Rowan tree on Maypole Green's 'WI garden' to mark their 90<sup>th</sup> anniversary. The Council **agreed** to contact them and ask for their future maintenance plans for this tree as well as opinions from neighbouring properties and to discuss this further at the next Parish Council meeting.

#### 1.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments for information only.

**1.14 Date and time of the next Parish Council meeting**

The Council **confirmed** the date of the next Parish Council meeting as Thursday 12<sup>th</sup> May 2022, preceded by the Annual Meeting of the Council at 7.30 pm in the Village Hall.

This being the last meeting of the Interim District Councillors, the Chairman, Cllr Staveley, thanked all Members, in particular Cllr Moorby, for their hard work to address the issues, such as the purchase and installation of the VAS, the purchase of a new lawn mower, the clarification received so far regarding village green issues, as well as the progress made regarding maintenance of the shed and the pavilion at the Playing Fields. Cllr Staveley noted that eight candidates have been nominated and wished all candidates good luck at the elections on 5<sup>th</sup> May.

There being no further business to discuss the Chairman closed the meeting at 9.15 pm.

**Marijke Hill**  
**Clerk to the Council**