

LONG PRESTON PARISH COUNCIL
THURSDAY 6th April 2023
MINUTES

Present: Cllrs James Bellis (Chairman), Robert Wood, Steve Harris, Ann Kay, and Liz Palmer.
In attendance: Parish Council Clerk Marijke Hill and four members of the public.

1.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

Mr Middleton participated at item 1.7a.1: further amended planning application at Maypole Barn. Mrs Harrison-Walker reported a pothole on Station Road and participated at item 1.8e.2: mirror at junction with Station Road. Mrs Harrison-Walker asked if the Council would consider setting up a litter picking event. This item was further discussed at 1.9c: events to mark the Coronation.

1.2 Apologies for absence.

- a. The Council was **informed** that the Chairman, Cllr Bellis, had received the resignation of Cllr Chris Moorby, who has retired after around forty years' service to both the District and Parish Council. All Members and the Clerk joined in expressing and recording their thanks and appreciation to Chris Moorby for his valuable contribution to the District and Parish Councils' work during his tenure of office. Mr Moorby will continue to work in collaboration with Members on Parish Council matters, such as the refurbishment of the pavilion, the Christmas Lights switch-on, and the installation of Average Speed Cameras by North Yorkshire Council.
- b. Apologies for absence have been received from Cllr Katy Attewell and NYC Cllr Simon Myers.

1.3 Code of Conduct and Disclosable Pecuniary Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011, and any Other relevant Interests under the Parish Council's Code of Conduct in connection with items on this agenda.
- b. No requests were made for dispensation in connection with items on this Agenda.

1.4 Minutes of Meeting

The Council **resolved** that the Minutes of the Parish Council Meeting 11, held on 2nd March should be approved and signed by the Chairman, Cllr Bellis, as a true and accurate record.

1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

None reported.

1.6 To receive reports from Craven District and North Yorkshire County Councils, and the Police

- a. There was no report from North Yorkshire Council Councillor Simon Myers.
- b. The Council had **received** the written police report, which contained 7 incidents during the period between 28 February and 5 April 2023, notably two Road Traffic Collisions on the A65.

1.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a. Applications

- 1 YDNPA: C/52/93C – further amended full planning permission for conversion of barn to 3 no. cottages for local occupancy or short term holiday lets, Maypole Barn, Main Street. The Council was **informed** that the applicant was required to provide further amendments to involve the NY Council Highways Authorities to provide comments regarding some submerged, disused tanks

and the maintenance responsibility for them. As there has not been a change in the design and material of the proposals the Council **agreed** to notify the YDNPA it has no comments to make and reiterated its support for the proposed planning application.

b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided.**
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/57C – Outline planning permission for erection of 9 No. residential dwellings (access only and with all other matters reserved), Land at Grosvenor Farm, Main Street. **Not yet decided**
- 4 YDNPA: C/52/620E – full planning permission for re-siting of existing secure container; install feather boarding to all elevations and roof over with plastic-coated roof sheets (part retrospective) at Long Preston Playing Field, School Lane. **Approved conditionally**
- 5 YDNPA: C/52/744 and C/52/744A/LB – Householder planning permission and Listed building consent for alterations and conversion of garages to form kitchen at Town Head House. **Approved conditionally**
- 6 YDNPA: C/52/680B – Householder planning permission for installation of flue for woodburning fire (retrospective) - amending planning approval C/52/680A, 1 Cornmill Cottages, Main Street. **Not yet decided**
- 7 YDNPA: C/52/675D Full planning permission for conversion of barn to local occupancy dwelling/ holiday accommodation and installation of package sewage treatment plant, Mearbeck. **Not yet decided**

c. Other Planning Matters

- 1 YDNPA new Local Plan 2023-2040 consultation and views sought on potential housing development sites until 12 May
The Council was **informed** that the YDNPA is preparing a new Local Plan that will guide decisions about new development over the period 2023-2040 and that the proposed housing development map contains an additional two sites in the parish. The Council **agreed** to appoint Cllr Harris, in conjunction with the Chairman, Cllr Bellis, to consider the contents of the proposals on potential sites for future house building and provide comments for the Council to consider at the next Parish Council meeting.

1.8 To consider action regarding parish maintenance matters

a. street lighting matters

- 1 The Council was **informed** that it has not received a response from the NYC Street Light Officer in relation to the new street light at Greengates Lane, or the low level supply pillar at Todd Style Footpath and **agreed** to contact the Officer again.
- 2 The Council was **informed** that it has also not received a response from the NYC Street Light Officer in relation to the connection to the new column at Magna Print by ENW and **agreed** to contact the Officer again.

b. Playing Field matters

- 1 The Council had **received** an application from the PFA for a donation to them and **noted** that such an application would not meet the strict financial local government regulations. The Parish Council is the owner of the land and all the assets thereon and is, therefore, responsible for the

maintenance of the land and the assets, whereas the PFA is a fund-raising organisation for the benefit of the playing field.

- 2 Cllr Palmer **reported** on the PFA meeting held recently and the Council **resolved**:
 - (i) to consider hire charges for the pavilion, including setting up of a booking form system and terms and conditions at the next Parish Council meeting.
 - (ii) that the PFA should bank the parking donations as part of their fund raising.
 - (iii) to ask Mr Eastwood to spray the nettles again, including the weeds growing on the tennis court by the net posts.
 - 3 Cllr Wood **reported** that the decking for the pavilion has been purchased and will be erected with the help of some volunteers soon.
- c. telephone kiosk
 The Chairman, Cllr Bellis, **reported** that two damp and tamper proof cork display boards can be ordered as soon as payment of £338.88 plus VAT has been made to Teacherboards. The Council **agreed** to pay the pro forma invoice. The Council also **agreed** that the Chairman, Cllr Bellis should make enquiries regarding some shelves to be put up in the telephone kiosk and report back at a future meeting.
- d. lengthsman services
 Cllr Wood **reported** that the lengthsman has repaired the sections of the boundary wall at the Baptist Churchyard with Main Street that had collapsed.
- e. NYCC Highways matters
- 1 Todd Style Footpath
 The Council has not received a reply from NYC Highways regarding the state of disrepair of Todd Style Footpath and **agreed** to contact them again, requesting that this footpath is maintained.
 - 2 proposed new mirror at junction with Station Road
 The Council **noted** it had not received a reply from NYC Highways regarding installation of a new mirror at the junction with Station Road. The Council was **informed** that Cllrs Harris and Moorby had cleaned the existing mirror and re-affixed this at the same location. Cllr Harris **reported** that the existing mirror is working much better now. Cllr Harris had made enquiries regarding a bigger replacement mirror and the Council **agreed** that, as a bigger mirror may not give a better view and will be much more difficult to affix, to not pursue this matter further for now and monitor the situation.
 However, as the junction itself remains very dangerous, the Council **decided** to contact NYC Highways and ask for a site meeting with an Officer with a view to discussing the options to make this a safer junction, such as installation of improved signage.
- f. YDNPA matters
 The Council **noted** the response from the YDNPA Area Ranger regarding the barbed wire placed on the fence on a Public Right Of Way between New Pasture Plantation and Scalehaw Lane. As the delegated highways authority, the YDNPA has decided to contact the landowner, asking them that the barbed wire near the stile should be removed and replaced with plain wire and any barbed wire at the pinch points along the New Pasture Plantation is to be placed on the inside of the fence posts to further distance the barbed wire from the public or just to use plain wire.
- g. other maintenance issues
 The Council **noted** that there were no other maintenance issues reported.

1.9 To consider action regarding parish matters other than maintenance

a. Speeding matters

Cllr Moorby had sent a written report about the address he gave to the NYC Area Constituency Committee Meeting as District Councillor regarding the proposed installation of average speed cameras by North Yorkshire Council together with Cllr Taylor from Cowling Parish Council, who has been campaigning for some time to get NYC to install average speed cameras. The Council was **informed** that the Police, Fire and Crime Commissioner, Zoë Metcalfe, is not opposed to speed cameras and that the PFCC is setting up a study that will take around 6 months. MP for Skipton and Ripon, Julian Smith, also spoke in favour of installation of average speed cameras and the Craven Herald reporter sat in attendance.

The Council **agreed** to await the findings of the PFCC study and appointed Cllr Palmer to represent the Parish Council on speeding matters in conjunction with former Cllr Moorby.

b. Parking matters

Cllr Harris **reported** about the 'no parking' signs, which include the wording 'parking on any part of the village greens in ownership of the LPPC, including the rights of way, is strictly prohibited'. The cost for a flat composite sign of 420mm by 297mm would be approximately £24 each. The Council **resolved** to purchase 14 'no parking' signs.

c. Coronation of HM King Charles III on 6th May 2023

Cllr Palmer **reported** that about 10 people had met on 15th March to discuss the organisation of events to mark the Coronation of His Majesty King Charles III. The Council was **informed** that the May Day Committee will extend the May Day celebrations to include 'The Coronation Big Lunch' on Sunday 7th May at which neighbours and communities are invited to share food and fun together. The Community Group will organise 'The Coronation Big Help Out' on Monday 8th May, which will encourage members of the public to volunteer and join the work being undertaken for the benefit of the village, such as litter picking in the village; clearing up of the Baptist Churchyard; and painting of the outside of the pavilion. It is hoped to deck the village in bunting for the weekend, particularly Main Street from Kayley Hill and the greens and for individuals to decorate their houses and gardens. The Council **resolved** to allocate a maximum of £400 towards the costs of the Big Lunch and refreshments for the volunteers during the Big Help Out.

d. Community Emergency Plan

The Council noted that there was no report.

e. dispute matters on Back Green

The Council had written again to the owner of 4 Back Green in an ultimate attempt to persuade the resident to participate in mediation and **noted** that it had not received a reply within the deadline. The Council **ratified** the decision to move to litigation as the next course of legal action and was **informed** that its solicitors have been instructed to write a letter of claim.

1.10 Finance

a. The Council **resolved** to approve the Financial Statements and Report to 28th March and **noted** the total balance as £16,568.13.

b. The Council **approved** the following papers for the Financial Year 2022-2023:

- 1 Summary of Receipts and Payments. The Council noted total receipts of £33,476 and total expenditure of £27,840, resulting in a surplus of £5,636.
- 2 Annual Accounts 2022-2023 versus Annual Accounts 2021-2022.
- 3 Bank reconciliation for the Financial Year 2022-2023.

c. The Council **approved** the payment of the following accounts for April:-

Vodafone direct debit wifi Hall	£ 26.85
---------------------------------	---------

Npower (street light electricity March)	£ 97.39
LP Village Hall (hall hire 2/3 and 15/3)	£ 50.00
Harrison & Cross (street light repair)	£ 22.80
Zurich Municipal (motor insurance grass mower)	£ 487.36
Aviva (employer's annual pension contribution)	£ 623.88
M. Hill (clerk's salary & expenses March)	£ 737.29
HSBC monthly bank charges	£ 10.06
YLCA (membership subscription 1/4/23 to 31/3/24)	£ 315.00
Clerk (expenses website domain renewal)	£ 24.90
Wellers Hedleys (advice regarding alleged rights over Village Green)	£1,050.00
D. Bussey (lengthsman services to date)	£ 446.00
Teacherboards (2 display boards for telephone kiosk)	£ 406.66
The Council noted vehicle tax renewal to the DVLA at £0.00 for the mower until March 2024.	
The Council noted receipt from HSBC as interest of £12.49 for February and £13.31 for March.	

- d. The Council **noted** the Parish Magazine total receipts for the year as £2,359 and total expenditure for the year as £2,276, resulting in a surplus of £83.
- e. Cllr Wood **verified** the bank reconciliation to 28th March 2023 and **reported** that no issues have been found.

1.11 Reports on or Notice of meetings of Other Bodies

- * NYC: Local Government Review update March 2023 and communications pack
- * 'thank you' letters received from Settle Area Swimming Pool, Freda's Community Playgroup; and Long Preston Primary School for donation received by them.
- * Settle Area Swimming Pool Spring Newsletter
- * YLCA: White Rose Bulletin 3/3; 17/3; 30/3; NALC Chief Executive Bulletin

1.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

The Council **noted** that no other Matters as a matter of urgency were reported.

1.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. Woodland recreation grants by YDNPA
The Council had **received** correspondence from the YDNPA regarding a grant scheme in collaboration with the Woodland Trust as part of the Northern Forest Partnership for Climate. Funding from DEFRA was devolved down to the Woodland Trust and its partners to plant trees on any suitable and available land. The Council **agreed** to consider accessing this funding to plant trees on land it owns, such as areas of common land at West End or on the Moors over the village at the next Parish Council meeting.

1.14 Date and time of the next Parish Council meeting

The Council **confirmed** the date of the next Parish Council meeting as Thursday 4th May 2023, preceded by the Annual Meeting of the Council at 7.30 pm in the Village Hall

There being no further business to discuss the Chairman closed this meeting at 19.45. The meeting was followed by the Annual Parish Meeting at 8.00 pm.

Marijke Hill
Clerk to the Council