

Long Preston Parish Council

Minutes of business conducted by Long Preston Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with Councillors to be noted as approved by Parish Councillors on 2nd April 2020

Period 1: 5th March to 2nd April 2020

1.1 Cancellation of meetings

- a The Council noted that the clerk/RFO has been authorised to take the decision to cancel the Annual Parish Meeting and the ordinary Parish Council meeting, both scheduled for 2nd April 2020.
- b The Council noted that the clerk/RFO has been authorised to take the decision to cancel all public meetings until further notice and whilst the Government is bringing in legislation to remove the requirement for Parish Meetings to take place in person.

1.2 The Council noted that the clerk/RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable under the Local Government Act 1972, Section 101.

1.3 The Minutes of the Parish Council meeting held on 5th March 2020 are confirmed.

1.4 Planning

a To note planning applications received and actions taken

1. YDNPA: C/52/644L and 644M/LB – full planning permission and listed building consent for alterations to access track arrangements around Manor House and Barn and for installation of glazed screen behind retained cart doors to ground floor cart entrance of barn, Manor House, The Riddings. The Council noted that it had no comments to make.
- b To note planning decisions received
 - 1 YDNPA: C/52/63X - application to modify the Section 106 Legal Agreement attached to planning, Kirkacre House **approved – section 106**
 - 2 CDC: 2019/21168/MMA – Minor material amendment to vary condition no. 2 (Approved Plans) of planning approval referenced 2018/19836/FUL granted 11 January 2019, Field No. 8107, Bend Gate Farm, Flat Lane **granted**
 - 3 NYCC: 116795 Maypole Green Residential Parking Bay Order 2019 **not yet decided**
 - 4 YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn **not yet decided**
 - 5 CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House **not yet decided**
 - 6 YDNPA: C/52/731 – full planning permission for provision of a field shelter and associated concrete hard standing, land North West of Rossholme **not yet decided**
 - 7 YDNPA: C/52/63Y – full planning permission for siting of hot-tub; erection of garage & bike store; change ground floor store room to Manager's bedroom; and change first floor Manager's bedroom to be a letting room, Eldon Country House, Church Street **not yet decided**

c To note other planning matters

The Council noted the cancellation of the meeting with CDC regarding planning issues as well as that it noted that the Parish Council had no planning issues to provide to CDC.

1.5 To note actions regarding parish maintenance matters

- a. street lighting matters: No reports received or actions taken.
- b. trees matters:

The Council noted the removal of the Sycamore tree on Maypole Green as well as it noted the best location for the replacement tree. Also, the Council noted that the stump is made hollow for a shrub to be planted inside.

- c. Playing Fields matters:
The Council noted that the entrance to the Playing Fields has been taped off as per Government instructions and that signs have been put up.
- d. Western Green clearing and YDNPA Trees Preservation Officer site visit:
The Council noted that this project has been cancelled until further notice as a result of the Covid-19 pandemic
- e. extending the parish trees planting project
The Council noted that this project has been cancelled until further notice as a result of the Covid-19 pandemic
- f. village summer planting volunteer project:
No reports received or actions taken.
- g. lengthsman services matters: No reports received or actions taken.
- h. grass cutter services matters:
The Council noted the reply from Zurich Municipal regarding personal insurance for the contractor that if the contractor was injured due to the Council's negligence then this would be covered under the Council's public liability section of the policy. However, if the contractor just fell over and broke his arm this would not be the Council's fault and it is not something the insurers would cover and the contractor should have his own insurance in place.

1.6 To note reports and updates on parish matters other than maintenance

- a. letter to owners of Back Green Cottages: No reports received or actions taken.
- b. Back Green damage:
The Council noted that NGN ceased all non-essential work and will only be dealing with gas escapes and emergency repairs. As a result, at this present time NGN will not be able to carry out the reinstatement on Back Green.
- c. CDC's initiative 'Happy to Chat Bench': No reports received or actions taken.
- d. VE Day 75 commemoration proposals:
The Council noted that this event has been cancelled until further notice as a result of the Covid-19 pandemic.
- e. contribute to Settle Town Council for allotment improvement:
The Council noted that Settle Town Council plan to improve both sets of allotments with water facilities in Cammock Lane Allotments and improved drainage in Dog Meadow Allotments. The Council also noted that Settle Town Council have agreed that the parishes where non Settle plot holders live should contribute £25 per plot holder per year towards running and improvement costs of Settle allotments and as there are 2 Long Preston plot holders for 2020-21 this is £50. The Council noted that Councillors were invited to give their opinion on this item by email or telephone to the officer.
- f. Parish Magazine delivery
The Council noted that delivery of the Parish Magazine is suspended until further notice as it is deemed unsafe to do so during the corona virus pandemic. The Craven Herald will publish an article about the support to the community on offer in the parish. The magazine will now be left at the side of the Post Office by the books for parishioners to collect. The Committee has uploaded the parish magazine for December /January, February, March and April 2020 on the village website and the community support group article can be found on page 6 of the April issue.

1.7 Finance

- a. The Council noted the Financial Statements and bank reconciliation to 31st March.
- b. The Council noted the payment of the following accounts:-

Vodaphone direct debit wifi Hall March	£ 23.00
E.ON (seasonal illuminations Christmas 2019)	£ 8.00
YLCA membership fee 2020-2021	£ 301.00
Beck's Garden Machinery ltd (purchase of strimmer)	£ 195.00
Tree Tops Forestry (tree removal and new tree planted)	£1,230.00
M. Hill (clerk's salary and expenses March 2020)	£ 588.75
Aviva (clerk's pension 2019-2020)	£ 494.64

The Council noted receipt of £2.38 from HSBC as interest.
- c. The Council noted that the Vodafone Broadband will be subject to a 2.2% price increase in line with the Retail Price Index (RPI) from 1st April 2020 and that the new charges will first appear on the April bill.

- d The Council noted that, In light of the government's announcement on 23 March 2020 to introduce stringent lockdown measures in response to the coronavirus pandemic, PKF Littlejohn's instructions for the completion of the 2019/20 AGAR will not be issued until such time as there is more clarity over the implications for smaller authorities.

1.8 To receive Reports on or Notice of meetings of Other Bodies

- * YLCA: latest government advice regarding coronavirus and the cancellation of meetings
- * YDNPA: cancellation of Spring 2020 round of Parish Forum meetings
- * Settle Area Swimming Pool thank you letter received
- * YLCA: White Rose Update 13/03; 18/03; 23/03; 27/03;; Spring Conference 28 March postponed
- * E.ON Monthly Market Report February 2020
- * Rural Services Network: the Rural Bulletin 17/03; 23/03; 27/03; Calor Rural Community Fund

M. Hill
Clerk to the Council