

## LONG PRESTON PARISH COUNCIL

THURSDAY 5<sup>th</sup> MAY 2016

### DRAFT MINUTES

#### 15 Minutes for public participation session

One parishioner was present.

CDC Cllr Moorby reported on the following issues (report attached to these minutes):

- Fatal accident on A682 and the slow clean-up process. The Parish Council will write to NYP;
- Slow respond of ambulance services to Settle;
- NYCC Craven Area Meeting possibly to be held in Long Preston on 3<sup>rd</sup> June;
- New manager appointed to CDC Waste Management;
- A Meeting was held with CDC planning officers and Hellifield PC to preserve wildlife between Long Preston Deeps and the Flashes.

#### 100. Present

Cllrs Tyrer (Chairman), Kay (Vice-Chairman), Goodall, Inglis, Morley and Sturgess

**In attendance:** Marijke Hill (locum Parish Clerk & RFO), CDC Cllr Moorby and 1 member of the public. Apologies for non-attendance were received from NYCC Cllr Welch.

#### 101. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

#### 102. Minutes of the Meeting held on 10<sup>th</sup> March 2016 and the Minutes of the Extraordinary Meeting held on 21<sup>st</sup> March 2016

Council **RESOLVED** that minutes of the Long Preston Parish Council meetings held on 10<sup>th</sup> March 2016 and 21<sup>st</sup> March 2016 should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

#### 103. Matters arising from Minutes not otherwise included in the Agenda

Council **RESOLVED** that a cheque for £250.00 should be paid to Cllr Inglis to start a petty cash float for out of pocket expenses to the lengthman.

#### 104. Planning applications

##### 104.1 Received

The Council had **no objections to** or **comments on** the following applications:

YDNPA: C/52/89A – full planning permission for erection of kennel building to replace existing wooden structure, 4 Megs Croft, Green Gates Lane;

YDNPA: C/52/707A – full planning permission for erection of single storey rear extension to provide additional sunroom, Greystones Cottage, Church Street.

##### 104.2 Decisions

The following decisions have been **notified** by the relevant Planning Authority:

YDNPA: C/52/715 – full planning permission for demolition of existing ground storey rear extension and erection of new bedroom over kitchen rear extension, 5 School Lane:  
**granted;**

YDNPA: C/52/681A – variation of conditions 2, 5 and 7 of planning application C/52/681 in respect of changes to windows, rooflights and doors, Ivy House, Church Street: **granted**

### **104.3 Other planning matter**

The following appeal notification has been received:

C/52/703A – full planning permission for erection of first floor rear extension to provide additional bedroom, single storey side extension to provide sitting room and conversion of kitchen back to former use as a garage – 6 Back Green (appeal reference: APP/C9499/D/16/ 3146490).

The Council **agreed** to not withdraw any representations made so that these are taken into consideration by the Inspector appointed by the Secretary of State.

### **105. Reports and decisions on various village matters**

#### **105.1 Extension of the lease for the playing field with The Playing Field Association.**

The Council will consider an extension of the lease for the playing field with The Playing Field Association at a future meeting.

#### **105.2 Development of a licence and easement for the owners of 3 & 4 Back Green Cottages.**

Cllr Tyrer reported that the Council is waiting for a building licence for a listed building to erect scaffolding on Back Green. Cllr Tyrer also reported that a letter had been sent to Richard Turner Chartered Surveyors instructing him to value the easement.

#### **105.3 Highways issues relating to Green Gate and Moor Lane.**

Cllr Goodall reported on drainage and re-surfacing works continuing in April and May.

#### **105.4 Future plans to celebrate the Queen's 90<sup>th</sup> Birthday.**

Cllr Morley will continue to co-ordinate celebrations for the Queens 90<sup>th</sup> birthday, notably a race night and children entertainment.

#### **105.5 Long Preston's Big Dig.**

The Council had received an update from Ian Gillian that four more pits need to be dug on 4<sup>th</sup> and 5<sup>th</sup> June to help clarify the archaeological timeline and to create a better picture around productive areas. The four pits are: one off Back Lane between the Church and the school; one in the field behind Station Road and Kayley Hill and two in the field running along the footpath from the village towards the train station.

#### **105.6 Street lighting installation and maintenance.**

Cllr Goodall will meet Peter Ball of NYCC to carry out an initial assessment for the feasibility for adoption of the Council's street lighting,

#### **105.7 Transfer ownership and responsibility of the street lighting stock to NYCC.**

The Council agreed to adopt the idea on transferring ownership and responsibility of the street lighting stock to NYCC. Cllr Goodall will report back at the next Council meeting.

#### **105.8 Construction of a bye-laws board.**

The Council will obtain two quotations for the construction of a bye-laws board, one for a metal frame and one for an oak frame. The Council will consider the correct wording on the board at the next parish meeting.

#### **105.9 Tasks for the parish lengthman.**

The Council agreed to add two tasks for the parish lengthman: to maintain the two strips of grass by the bus stop and to erect a 'no parking' sign at the gate entrance near Westend Common. The clerk will draw up a revised draft contract.

Strimming of path known as 'London Road' to be carried out as a separate activity chargeable to YDNPA.

**105.10 Contract of agreement for the sale and purchase of telephone kiosk.**

The Council agreed that the contract of agreement for the sale and purchase of the telephone kiosk is signed by two councillors. The Council would welcome suggestions for its use. The Council agreed that the kiosk's colour should be maintained red and that Cllr Goodall will obtain update from ENW on their proposed changes to the supply to the phone box and adjacent poles to facilitate a permanent compliant supply for phone box and Christmas lights.

**105.11 Web and mobile phone based communications.**

No further report was presented.

**105.12 Local occupancy condition.**

No further report was presented.

**105.13 Consultation on CDC's statement of licensing policy – Licensing Act 2003.**

This report was circulated for the Council's information.

**106. Financial matters**

**106.1 Accounts for the year ending 31<sup>st</sup> March and Annual Return.**

The reports are circulated for approval at the next parish meeting.

**106.2 Financial statement to 30<sup>th</sup> April 2016 and verify bank statements for Q4.**

The financial statement to 30<sup>th</sup> April will be circulated. **RESOLUTION:** Cllr Sturgess to verify bank statements for Q4.

**106.3 Payments of accounts.**

**RESOLUTION:** payment of the following accounts was approved and authorised:

Beck's Garden Machinery	Lawn mower	£ 3,199.20
Zurich Municipal	Insurance lawn mower	£ 408.61
Beck's Garden Machinery	Petrol can	£ 25.00
DVLA	Motor certificate	£ 55.00
E.ON	Electricity April '16	£ 80.70
Village Hall	Donation for street lighting cost	£ 50,00
M. Hill	Clerk's salary & expenses	£ 642.88
G. Muir	Expenses	£ 17.10
J. Goodall	Expenses	£ 7.25
D. Inglis	Petty cash float	£ 250.00
<b>Total</b>		<b>£ 4,735.74</b>
<b>received</b>	Parish precept	£ 11,500.00

**106.4 Review of the financial value of the Assets Register.**

The review of the financial value of the Assets Register for the purposes of insurance, works required and disposal of unwanted or redundant assets was held over to the next meeting.

**106.5 Renewal of Local Council Insurance Policy.**

**RESOLUTION:** to accept renewal of Local Council Insurance Policy of £775.05.

**106.6 Unity Trust Bank proposed changes.**

**RESOLUTION:** to make inquiries for alternative to Unity Trust Bank.

**107. Reports on or notice of meetings of other bodies.**

- \* Julian Smith MP upcoming surgeries from April until the end of June 2016 poster
- \* NYCC Highways programme of surface dressing for Craven Area
- \* Notice of Election for the North Yorkshire Police Area, 5 May 2016
- \* YDNPA: Forum meeting 7<sup>th</sup> April, Grassington, agenda and notes of meeting
- \* CDC: le petit depart 2016 cycle event poster
- \* exciting news from 5quidhost
- \* Craven and the First World project – spring newsletter and WW1 Centenary events in Craven
- \* NYP: burglaries statistics
- \* YLCA: bulletin on National Developments and Meetings – 24 March 2016
- \* Thank you letter from Settle Area Swimming Pool
- \* Funding Central Newsletter – 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup> April and Tesco Bags of help – round 2
- \* E.On market report April 2016
- \* STREAM Newsletter April 2016
- \* White Rose Update April 2016
- \* Westcotec Traffic Systems
- \* NYCC: Tour de Yorkshire news
- \* Citizens Advice Craven and Harrogate District Newsletter Spring 2016

**108. Matters not included on this agenda, addressed as a matter of urgency.****108.1 Review frequency of parish meetings.**

**RESOLUTION:** parish meetings to be held monthly, except August, up to and including September. Further review to take place at that time.

**108.2 Appointment of parish clerk.**

**RESOLUTION:** interview to take place with Marijke Hill with Cllrs Tyrer, Goodall and Morley, during which a decision will be made on behalf of the whole council.

**109. Reports / comments on other matters for information only, or for inclusion on a future agenda.**

- Cllr Inglis reported that the Village Hall Committee has held its Annual Meeting and the accounts for the year were presented.
- Cllr Inglis also reported that the mirror on the junction of Station Road/A65 has been moved out of position. Clerk to report to Highways.
- Cllr Kay reported that the Playing Field Association has appointed a Treasurer.

**110. Date of the next parish meeting**

**RESOLUTION:** the next meeting of the parish council will be held on Thursday 2<sup>nd</sup> June 2016 at 19.30 hours (7.30pm) in Long Preston Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.10 hours (9.10pm).

M. Hill  
Clerk to the Council