

**LONG PRESTON PARISH COUNCIL
THURSDAY 3rd February 2022
MINUTES**

Present: Cllrs Bellis (Chairman), Lis, and Moorby.

The Council had received notification of late attendance from Cllr Staveley.

In attendance: Marijke Hill (Parish Clerk & RFO), and nine members of the public.

10.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

On behalf of the May Day Committee Miss Scholes asked if the Council would consider granting permission to use the Green and the Maypole Green on 1st April for the Children May Day races and on the 2nd May for the delayed 50th anniversary of May Day itself. The Council **agreed** to support this and gave permission.

Mr Morley raised concerns about the numerous reports in the Parish Council Minutes in the last few months as well as District Councillor Moorby's report in the Parish Magazine in January last about ongoing intimidation and harassment by a small group of residents. The Council **replied** that Craven District Council is aware of the situation, and that all incidents have been reported to the police.

Mr Morley also participated at item 10.8c: renovation of the telephone kiosk.

The Parish Magazine Committee participated at item 10.9c: options for the Parish Council to have its minutes published in the Parish Magazine.

10.2 Apologies for absence: none

10.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillor Moorby **recorded** a Personal Interest in relation to item 10.8d: to receive quotations for the grass cutting contract 2022.
- b No requests were made for dispensation in connection with items on this Agenda.

10.4 Minutes of Meeting

- a. The Council **resolved** that the Minutes of the Parish Council meeting 9 held 6th January 2022 should be **confirmed** and signed by the Chairman, Cllr Bellis, as a true and accurate record.

10.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

There were no updates on matters from previous meetings reported.

10.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police

- a. County Councillor Staveley **reported** that the Government launched one of its flag ship policies with a White Paper on levelling up. It sets out a range of policy initiatives to even up issues ranging from educational attainment, wages, broadband connectivity, transport, innovation investment and many other areas. One important element was a commitment for the Government to invite North Yorkshire and York to enter into negotiations with the Government with a view to forming a devolution deal for the area based on a Mayoral Combined Authority.

In terms of Covid-19 data across the county, there is a new way of measuring rates to include individuals who have been re-infected by the virus provided that there is 90 days between any first infection and a subsequent infection. The situation in terms of hospital bed occupancy with Covid-19 patients has improved a little. The numbers of primary aged children who have been off

ill with Covid-19 in recent weeks are still high but there seems to be a downward trend which is encouraging.

Two new signs have been erected at either side of the northern Mearbeck turning on the A65, warning of the sequence of corners and the potential for farm traffic on the road, as the increased use of the existing junction and the junction at the opposite side of the road by farm traffic on a section of road with restricted sight lines has the potential for an accident.

- b. District Councillor Lis **reported** that Craven District Council will set the Budget and Council Tax at the Meeting held in February.
- c. Regarding the YDNPA Cllr Lis **reported** that the Government has recently published a document in response to the Glover Report, published itself in May 2018, which looked at the future direction of the National Parks and Areas of Natural Outstanding Beauty. A consultation on the Government's response closes on 9th April.
- d. The Council had **received** the written police report, which contained 22 incidents during the period between 5 January and 1 February 2022, notably 8 reports of concern for welfare/safety and domestic incidents; 2 incidents of crime violence; 2 incidents of crime burglary and 1 incident of crime theft, as some pages of the Minutes have been reported stolen from the Parish Council notice board.

10.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

- 1 YDNPA: C/52/737 – Householder planning permission for erection of garden room with storage (retrospective) at 7, Hartley Green. The Council **agreed** it had no comments to make.

b. Decisions

- 1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, and conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**
- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 3 YDNPA: C/52/626D – Householder planning permission for erection of single storey link between existing two storey dwelling and existing single storey additional accommodation, alterations to rear raised patio, window and door openings, additional roof lights, timber gates to side of premises and reinstatement of metal railings and entrance gate to existing front wall, 1, Ivy Cottages, 31 Main Street. **Approved conditionally.**
- 4 CDC: 2021/23460/OUT – Outline application for the construction of agricultural workers dwelling including access with all other matters reserved for future consideration, Land At Cow Bridge Farm, Flat Lane. **Refused.**
- 5 YDNPA: notification under the Town and Country Planning Act 1990 to reduce Holly Tree located in the grounds of Holly Tree Flat, The Green, Long Preston. **No objection raised**
- 6 YDNPA: notification under the Town and Country Planning Act 1990 to remove an Ash tree on Green Gates Lane. **No objection raised** To **note** that the YDNPA has made a recommendation that a replacement tree of native species is planted within the first planting season after felling.

c. Other Planning Matters

There were no other planning matters reported.

10.8 To consider action regarding parish maintenance matters

a. street lighting matters

The Council had **received** a quotation to install an additional street light at Magna Print of £358.00 + VAT. However, prior to installation, a new fuse needs to be cut out on the wall next to the old street light. The Council **decided** to ask Electricity North West to investigate and provide a quotation for this work.

b. Playing Fields matters

The Council had **received** a quotation for the replacement of the damaged shed at £3,900 + VAT. The Council **decided** to make enquiries with the Planning Department at YDNPA if a breeze block structure clad in timber with mono-pitch roof would be acceptable to them as a cheaper alternative.

c. renovation of telephone kiosk

The Council was **informed** that the Heritage Group would be unable to support the Parish Council with their proposal to repaint and re-install the windows in order an additional defibrillator could be installed in the kiosk at the current location, as this proposal is not a suitable heritage project. The Council **decided** to proceed and ask the Yorkshire Ambulance Service for advice for funding as well as find out the costings of a replacement windows kit for a K6 telephone kiosk. Former Councillor Morley reported that a new defibrillator cabinet will be handed over as and when necessary.

d. grass cutting services

The Council **resolved** to discuss this matter in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

The Council **resolved** to offer the grass cutting contract for 2022 to Mr Stephen Prior with an option to extend this contract to 2023 for 26 cuts per season and clearing the bulk of fallen leaves in the week preceding Remembrance Sunday. Proposed by Cllr Lis and seconded by Cllr Staveley.

e. lengthsman services

The Council had **received** invoices from the lengthsman which included maintenance on Todd Styles; Cross Lane; Whitecroft Head Lane; and London Lane. The Council **agreed** to invoice the YDNPA for £250 as agreed with them for carrying out the maintenance on these four Public Rights of Way on their behalf.

f. Kayley Hill tree maintenance

County Cllr Staveley **reported** that NYCC has no maintenance responsibility for the trees on Kayley Hill, as these were planted by the Parish Council in the past. The Council **agreed** to ask the Craven District Council tree surgeon to carry out a tree assessment and report back in due course.

g. NYCC Highways matters

There were no issues relating to NYCC Highways reported.

10.9 To consider action regarding parish matters other than maintenance

a. speeding

The Council **noted** that the County Council Executive had not adopted a default 20 mph policy at its meeting on 11th January and opted instead for a “targeted” 20 mph policy. The Council **agreed** that County Cllr Staveley should make enquiries in terms of process and assessment required to have a 20 mph zone installed in the village on both sides of the A65.

b. The Queen’s Platinum Jubilee celebrations 2nd – 5th June 2022

The Council **considered** how to involve the community for the Queen’s Platinum Jubilee celebrations over the four day weekend, Thursday 2nd June to Sunday 5th June 2022 and **agreed** to facilitate an Open Meeting at the Village Hall on 10th March at 7.00 pm for all residents and community groups for them to organise events.

c. Parish Magazine

The Council was **informed** about the Parish Magazine Committee’s reservations to publicise an additional ten pages of the Council’s approved Minutes in the Parish Magazine, created five years ago as a light hearted, interesting and informative village magazine. The Council **reiterated** that it had received a representation and that a number of residents have no internet access and are unable to stand up at the notice board to read the approved Minutes. The Council **agreed** to discuss this matter further, including an indication of extra costs, with the Parish Magazine Committee, at the next Parish Council meeting.

d. Data Protection Policy

The Council had **received** a representation that its Data Protection Policy on the Council’s website is dated 2012 and that, therefore, the Council might not be compliant with the GDPR 2018.

The Council **noted** that the ‘Records Management Policy’, adopted in October 2021, sets out guidelines which supports the Parish Council’s Data Protection Policy and assists it in compliance with the Freedom of Information Act 2000, the General Data Protection Regulations 2018 (GDPR) and other associated legislation. Furthermore, the Council was **informed** that any personal data held by the Council is processed in accordance with current data protection laws and is not kept for longer than is necessary in a secure, locked location.

e. Back Green

The Council **resolved** that this matter is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

The Council **noted** the delay from our solicitors in responding is caused by their Senior Partner addressing a complaint regarding their Legal Advice.

The Council **noted** the reply from Northern Gas Networks that they are not intended to remove the track to 4 Back Green Cottages and to reinstate the village green. The Council **agreed** that NGN have breached section 12 of the Inclosure Act 1857 as well as section 29 of the Commons Act 1876. The Council **decided** to write to NGN again requesting that the track as laid by them must be removed and the Green must be reinstated at their cost as a matter of urgency and to avoid any further risk of reputational damage or legal action the Parish Council would be duty bound to take.

The Council **agreed** to carry out a survey of the current condition of signage and replace any missing ‘no parking’ signs, including the one on Back Green.

The Council had **received** a further request under the Freedom of Information Act for additional information and it **resolved** to extend the deadline to respond by a further 20 working days.

10.10 Finance

- a. The Council **resolved** to approve the Financial Statements and Report to 28th January and **noted** the total balance as £14,380.37 of which £5,512.39 in revenue and £9,517.22 in capital funds.
- b. The Council **approved** the payment of the following accounts:-
- | | |
|---|---------|
| Vodafone direct debit wifi Hall | £ 24.57 |
| E.ON (electricity January) | £106.83 |
| Sharon Press (Parish Magazine January/February) | £210.00 |
| D. Bussey (lengthsman services) | £560.00 |
| M. Hill (expenses laptop adapter charger) | £ 28.99 |
| Clerk (salary & expenses January) | £627.56 |
| YLCA (Cllr Bellis training course) | £ 60.00 |

The Council **noted** receipts of £0.10 from HSBC as interest for January.

The Council **noted** receipt of £330.00 as adverts to the Parish Magazine Committee.

The Council **noted** monthly bank charges to HSBC of £8.00 for maintaining the account and £4.00 for activity charges, of which £3.00 will be deducted from the Parish Magazine Committee budget.

- c. The Council **resolved** to approve the appointment of Rachel Pearson as Internal Auditor for the Financial Year 2021-2022 for a fee of £110 plus VAT.

10.11 Reports on or Notice of meetings of Other Bodies

* YLCA: Draft Structural Changes Order 2022 for the North Yorkshire Council.

The Council **noted** the draft of the Order that will formally dissolve the existing district and borough councils in North Yorkshire and create the new North Yorkshire Council. The Council **agreed** to host an open meeting on 24th February at 7.00 pm in the Village Hall for the residents of Long Preston and Hellifield and invite the Craven District Council Leader or Deputy Leader to inform residents about the creation of the unitary council.

* YLCA: White Rose Bulletin 7/1; 14/1; 21/1; 28/1; Craven Branch Meeting 23/2; Chairmanship Skills Part 1 & 2 Webinar Training Sessions - 18 and 20 January; Change.org petition for councils in England to have the choice to meet remotely.

10.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters to be addressed as a matter of urgency

10.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments for information only.

10.14 Date and time of the next Parish Council meeting

The Council **confirmed** that the next Parish Council meeting will be held on Thursday 3rd March 2022 at 7.30 pm in the Village Hall.

There being no further business to discuss the Chairman closed the meeting at 8.55 pm.

Marijke Hill **Clerk to the Council**