

LONG PRESTON PARISH COUNCIL

THURSDAY 2nd June 2016

MINUTES

111. 15 Minutes for public participation session

No members of the public were present.

112. Present

Cllrs Tyrer (Chairman), Kay (Vice-Chairman), Goodall, Inglis, Morley and Sturgess.

In attendance: CDC Cllr Moorby and Marijke Hill (Parish Clerk & RFO).

Apologies were received from Cllr Morley. **Not in attendance:** NYCC Cllr Welch.

113. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

114. Minutes of the Meetings held on 5th May 2016

Council **RESOLVED** that minutes of the Annual Meeting of Long Preston Parish Council and the meeting of Long Preston Parish Council, both held on 5th May 2016 should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

115. Confidential agenda items

Item 14 will be discussed in private session.

116. Matters arising from Minutes not otherwise included in the Agenda

Council **RESOLVED** that the bench at the foot of Kayley Hill could be moved one benchwidth down the hill. Cllr Goodall to instruct the lengthman. Long Preston Heritage Group will pay for this work.

117. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

District Cllr Moorby reported on the following:

- Cllr Moorby will attend the Select Committee (Crime and Disorder) Meeting on 29 June in London as newly elected Chairman of CDC;
- The Tour de Yorkshire has been a success albeit at a cost of £160,000 and lost trade by local businesses on the day;
- The waste management is ongoing: a consultation on 'bring sites' is held and the blue bag scheme will cease;
- Any communication in relation to the Ward Member Grant Scheme needs to be addressed to Cllr Moorby, who has a maximum of £1,000 to give out to local organisations for community run events, services and facilities.

The Council **resolved** that Cllr Inglis was nominated to represent the council at the Long Preston Water Trust. The Clerk to write to the Water Trust.

118. Planning applications

118.1 Received

The Council had **no objections to** or **comments on** the following application:
 YDNPA: C/52/681B – full planning permission for erection of double garage together with parking, turning and access arrangement, Ivy Dene, Church Street.

118.2 Decisions

The following decisions have been **notified** by the relevant Planning Authority:
 YDNPA: C/52/89A – full planning permission for erection of kennel building to replace existing wooden structure, 4 Megs Croft, Green Gates Lane: **granted**
 YDNPA: F106100 – to fell 1 cherry tree, 2 leylandii type conifers, and 1 Scots pine, and to re-shape 1 holly and 1 rowan within the grounds of Croft Close House: **granted**

118.3 Other planning matters

118.3.1 YDNPA: EC/52/80 – land adjacent to Green Gate Lane

This matter has been investigated and YDNPA has taken the decision to close the file. There has been no breach of planning control.

118.3.2 YDNPA Local Plan examination April 2016 - further public consultation on Housing Development Yorkshire Dales Boundaries and proposed modifications

The Inspector has requested YDNPA to undertake further consultation for 2 specific issues: housing development boundaries and YDNPA's list of proposed modifications. The council **resolved** not to comment on purpose or location as no areas in the parish are affected.

118.3.3 APPG event for local democratic and civic societies concerning the planning system

The council has received the invitation to attend this event on 7th June 2016.

119. Reports and decisions on various village matters

119.1 Extension of the lease for the playing field with The Playing Field Association.

The Council will consider an extension of the lease for the playing field with The Playing Field Association at a future meeting.

119.2 To approve a proposal to purchase a small trailer to assist with Green mowing operations.

The council **resolved** that a small trailer was purchased to assist with Village Green mowing operations.

119.3 To receive an update on transfer ownership and responsibility of the Council's street lighting stock to NYCC and to receive an update on private sub main on pole 414514.

The council **resolved** not to pursue the idea of transferring ownership and responsibility of its street lighting stock to NYCC as this proves to be too expensive and technical.

An update on private sub main on pole 414514 will be presented at a future meeting.

119.4 To discuss measures that can be taken to effectively protect the Village Greens at West End from parking infringements and allow proper maintenance of Greens to take place.

The council **resolved** that the bottom part of the grassland at West End, owned by NYCC, is badly eroded and the ivy tree beyond the houses are in need of maintenance. The Clerk was asked to contact Highways to arrange a site visit to assess the situation.

The remainder grassland is a Village Green and cllrs Tyrer and Kay will undertake an assessment for its maintenance at the next meeting.

119.5 To receive an update and consider future actions on persistent dog fouling in Pendle View.

The council **resolved** that more drastic measures are necessary to address the persistent dog fouling in Pendle View. The council will put up stickers and a notice that any dog fouling will be prosecuted

119.6 To consider actions for the removal of fallen tree and repair of boundary wall in Bridge End Plantation

The council has received a letter from Mr Bownass that a tree in Bridge End Plantation has fallen into his field, damaging the boundary wall. The council **resolved** to reiterate its view that it does not own this piece of common land and that it is not responsible nor can it be held liable for any damage. The clerk was asked to reply to Mr Bownass.

119.7 To approve revised contract for the parish lengthman.

The Council **resolved** to create a natural equilibrium at Lower West End and only maintain the grass around the bench and the sign. The clerk was asked to further revise the contract by adding 'general gardening duties'.

119.8 To receive an update and decide actions required for the construction of a bye-laws board.

The Council has obtained a quotation for the construction of a wooden-framed bye-laws board at £400 to £800, depending on the writing. Cllr Tyrer will present some samples at the next meeting. A quotation for a metal-framed bye-laws board will be presented at the next meeting.

119.9 To receive an update on Long Preston's Big Dig

The council had received an update that Long Preston's Big Dig will take place on Saturday 4th and Sunday 5th June.

119.10 Web and mobile phone based communications.

No further report was presented.

119.11 Local occupancy condition.

No further report was presented. Cllr Tyrer reiterated the council's existing policy as minuted on 5th November 2015 under item 8: YDNPA will consider a scheme proposed by Cllr Tyrer to effectively give the owners of property that the occupancy clause affects the ability to effectively remove the clause by commercially valuing the property with or without the clause and paying to the National Park Authority a percentage of the difference.

120. Financial matters

120.1 To approve and sign section 1 – annual governance statement 2015/16 of the Annual Return

The council **resolved** that section 1 – annual governance statement 2015/16 of the Annual Return should be approved and signed.

120.2 To approve and sign section 2 – accounting statements 2015/16 of the Annual Return

The council **resolved** that section 2 – accounting statements 2015/16 of the Annual Return should be approved and signed.

120.3 To receive Financial statement to 30th April 2016

The Council **resolved** that the financial statement to 30th April 2016 was approved.

120.4 Payments of accounts.

RESOLUTION: payment of the following accounts was approved and authorised:

BT Payphones	purchase telephone kiosk	£ 1.00
Zurich Municipal	Local Council Policy 2016/17	£ 775.05
E.ON	electricity May 2016	£ 78.10
J. Goodall	2 number plates for mowing equipment	£ 19.28
J. Goodall	Hire of trailer, purchase of fuel, oil and strimmer cord.	£ 84.24
J. Goodall	Hire of trailer and small petrol powered mower	£ 110.16

M. Hill	Clerk's salary & expenses	£
G. Muir	Amended cheque for 300329	£
J. Goodall	Purchase of Machine Mart trailer	£ 190.00
Yorkshire Internal Audit Services	Internal audit	£ 200.00
NYCC	LED street lighting improvements	£3,223.09
received	HMRC VAT repayment	£ 282.47

120.5 Review of the financial value of the Assets Register.

The review of the financial value of the Assets Register for the purposes of insurance, works required and disposal of unwanted or redundant assets was held over to the next meeting.

120.6 Unity Trust Bank proposed changes.

RESOLUTION: to obtain further information for alternative to Unity Trust Bank from HSBC and Barclays Bank.

121. Reports on or notice of meetings of other bodies.

- * Craven Area Committee Meeting 2nd June, Skipton
- Cllr Goodall spoke as an individual at the CAC meeting concerning the road safety at Almshouses at the junction A65 and A682
- * recruitment of co-opted independent members to the North Yorkshire Police and Crime Panel
- * Review of CDC;s recycling 'bring sites'
- * call for copy for the June issue of the Long Preston Parish Magazine
- * Funding central newsletter 11 May, 18 May, 26 May and 1 June
- * E.ON monthly market report May 2016
- * E.ON stay up to date with the latest changes in the energy market
- * What's new in the public sector 13th May and 20th May
- * Third sector: how you collect donations
- * Plantscape: solar powered Christmas trees
- * new external audit regime for smaller authorities – SAAA Chairman's communication no. 4
- * YLCA: annual review photos
- * Tesco bags of help round 2
- * NALC strategic plan delivery 2016-2017

122. Matters not included on this agenda, addressed as a matter of urgency.

122.1 Roadside retaining wall

The council has received information that the roadside retaining wall on the A65 towards Settle is deteriorating. Cllr Goodall to report to highways

122.2 E.ON notification re price increase

The council has received a notification from E.ON that it is to increase its rates from 1 July 2016 from 12.4 pence per kWh to 14.4 pence per kWh. Cllr Kay to seek green alternative.

123. Reports / comments on other matters for information only, or for inclusion on a future agenda.

- The Council has received a letter from the Ministry of Defence concerning National Armed Forces Day on 25 June. The council **resolved** not to participate as it has neither a flag nor a flagpole and Skipton is organising a full day from 10am to 4pm on the High Street.
- The Council has received information on the maintenance of Baptist Chapel. The council **resolved** that no further action is required at this moment.

124. Confidential matters regarding NYCC and staff contract

The council **resolved** that this item was discussed in private session.

125. Date of the next parish meeting

RESOLUTION: the next meeting of the parish council will be held on Thursday 7th July 2016 at 19.30 hours (7.30pm) in Long Preston Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.15 hours (9.15pm).

M. Hill
Clerk to the Council