

LONG PRESTON PARISH COUNCIL
THURSDAY 5th October 2023
MINUTES Meeting 6 2023-2024

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

6.1 Public Participation

Mrs Young participated on behalf of the Playing Field Association at item 6.10b: Playing Field matters.

Mrs Penty participated at item 6.11g: 'Friends of Long Preston' group.

6.2 Apologies for absence given in advance of the meeting.

a **Present:** Cllrs James Bellis (Chairman), Katy Attewell, Steve Harris, Ann Kay, and Liz Palmer.
Apologies for absence given in advance of the meeting by Cllr Robert Wood.

In attendance: North Yorkshire County Councillor Simon Myers for part of the meeting, PCSO Jayne Grace for part of the meeting, Parish Council Clerk Marijke Hill and three members of the public.

b Members of the Council have been notified of the reason for absence of Cllr Wood and **approved** the reason given.

6.3 Notice of Vacancy in the Office of Parish Councillor

The Council was **informed** that NYC has received more than the required requests from residents to fill the vacancy by election and that NYC will set the date. The Council **agreed** that, should there be a cost to hold a by-election, this should be paid by the Council's capital funds and that a sum be allocated on the budget for the next financial year for cover of future by-elections.

6.4 Code of Conduct and Disclosable Pecuniary Interests

a Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011, and any other relevant Interests under the Parish Council's Code of Conduct in connection with items on this agenda.

b No requests were made for dispensation in connection with items on this Agenda.

6.5 Minutes of Meeting

The Council **resolved** that the Minutes of Parish Council Meeting 5, held on 7th September, should be approved and signed by the Chairman, Cllr Bellis, as a true and accurate record.

6.6 To receive updates on Matters from previous meetings not otherwise included on the Agenda

a checking of RCT boxes

The Council was **informed** that the five electricity supply boxes for the Christmas lights have been checked by Harrison & Cross, who reported that the RCT box on Magna Green is broken and needs replacing and the socket in the Maypole Green RCT box is faulty. The Council **ratified** the repair of the two faulty RCTs in order that the Christmas light strings can be checked before the lights go up on 14th November.

6.7 To receive reports from North Yorkshire County Council and the Police

a. PCSO Jayne Grace **presented** the police report, which contained 13 incidents during the period between 6 September and 2 October 2023, notably the continuing reports of civil disputes/ASB. PCSO Jayne Grace left the meeting.

- b. County Cllr Simon Myers **reported** on various village matters, in particular the sewage leak on School Lane. It would appear that a collapsed culvert is stopping United Utilities to investigate this matter. Therefore, it is essential that NYC Highways repair the culvert and Cllr Myers will address this matter with NYC Highways as a matter of urgency.
- NYC Cllrs Myers and Staveley will address the setting up of a 'strategic disaster management plan' to cover the closure of parts of the A65, in order that heavy traffic does not leave the M6 / Skipton roundabout and then get stuck on narrow village roads. Cllr Myers will also address the installation of a 'do not follow sat nav' sign on Back Lane with NYC Highways.
- Cllr Myers will send the link to the new draft NYC Housing Strategy 2024-2029, which is out for consultation. NYC's vision is to deliver: 'Good quality, affordable and sustainable homes that meet the needs of all of our communities' by working across three themes: our people; our places; and our homes.
- The Clitheroe to Hellifield Strategic Outline Business Case report has been published by Ribble Valley Borough Council. This report sets out the strategic rationale for improving transport connectivity between North Yorkshire and Lancashire, through consideration of improved connections between the Craven area in North Yorkshire and Ribble Valley area in Lancashire. The potential connection from Hellifield to Clitheroe would have multiple benefits from a business, leisure, and environmental perspective. Cllr Myers will endeavour to move this forward with the support of MP Julian Smith. NYC Cllr Myers left the meeting.

6.8 To consider new Planning Applications, Decisions, and Other Planning Matters

a. Applications

- 1 YDNPA: C/52/57C – Outline planning permission for erection of 10 No. residential properties with access, appearance, layout and scale (landscaping reserved) at Land at Grosvenor Farm, Main Street. The Council **agreed** to notify the YDNPA that it objects to this planning application on the same grounds as previously commented, such as loss of green space and wildlife, inadequate number of on-site parking spaces, dangerous vehicular access onto the main road (A65), and the diverted footpath.
- 2 YDNPA: C/52/718A – Full planning permission for erection of extensions to north and south of existing field shelter to provide implement shed and stable at Todd Styles (Grid Ref: 383356 458068). The Council **agreed** it had no comments to make.

b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided.**
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/680B – Householder planning permission for installation of flue for woodburning fire (retrospective) - amending planning approval C/52/680A, 1 Cornmill Cottages, Main Street. **Approved conditionally**
- 4 YDNPA: C/52/675D Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation and installation of package sewage treatment plant, Mearbeck. **Not yet decided**
- 5 NYC: ZA23/25012/FUL Conversion of existing farm buildings to 3 no. dwellings, Borks Hill, Sour Dale Lane, Long Preston. **Not yet decided**
- 6 YDNPA: notification under the Town and Country Planning Act 1990 to fell one conifer species at Oakley, 11 Station Road. **No objection raised.** The Council **noted** that the YDNPA has made a

recommendation that a replacement tree of native species is planted within the first planting season after felling.

c. Other and additional Planning Matters

The Council **noted** that no other and additional planning matters have been received.

6.9 Policy papers

The Council **agreed** to approve the following policy papers:

- a. Standing Orders;
- b. Financial Regulations;
- c. Records Management.

6.10 To consider action regarding parish maintenance matters

a. street lighting matters

- 1 In relation to a low level electricity supply pillar at Todd Style Footpath, the Council was **informed** that a pillar, fed by solar power, may be an option. The Council **agreed** that Cllr Harris should investigate and report back to the Parish Council in due course.
- 2 The Council **noted** the reply from the NYC Street Light Officer in relation to the disconnected street light on Maypole Green that the Officer has asked ENW for an estimate for a service transfer and the Council is awaiting a reply.

b. Playing Field matters

- 1 The Council had **received** the RoSPA Inspection Report 2023 and **noted** that some items of play equipment require some attention. The Council **agreed** to ask the Inspector for an estimate of costs of all outstanding maintenance matters and a list of contractors in the area.
- 2 Regarding the emptying of the waste bin at the Playing Field, the Council was **informed** that currently, two Members empty this waste bin and take all waste, mostly dog waste bags, to their home waste bins. The Council **agreed** that this is beyond the duty of any Member to personally handle (dog) waste bags and that NYC Waste Management be contacted to discuss the options available in order this situation is resolved.

c. telephone kiosk

The Chair, Cllr James Bellis, reported that a site meeting at the telephone kiosk has been arranged soon with Timberworks to provide a quotation for a display board.

d. sewage leak on School Lane

The Council had **received** a copy of correspondence to North Yorkshire Council and United Utilities about the continuing spill of sewage after heavy rainfall over the bottom of Moor Lane and School Lane, requesting that this problem is investigated as a matter of urgency. The Council **noted** that NYC Cllr Simon Myers reported at 6.7b that it would appear that a collapsed culvert is stopping United Utilities to investigate this matter and that NYC Highways will repair the culvert as a matter of urgency.

e. Trees matters

- 1 maintenance responsibility for Ash tree on Lover's Walk
The Council **noted** the reply from the YDNPA Area Ranger, Rob Ashford that the NYC Public Rights of Way Team has taken over the maintenance responsibility for Lover's Walk as an 'Urban Footpath'. The Council **agreed** to contact them and ask that they investigate the state of the Ash tree and carry out any necessary maintenance.

f. lengthsman services

There were no matters reported.

g. NYC Highways matters

1 maintenance on Back Lane, including request for 'do not follow sat nav' sign
The Council had contacted NYC Highways, requesting the installation of a 'DO NOT FOLLOW SAT NAV' sign on either end of Back Lane in an effort to avoid vehicles, particularly the Emergency Services, getting stuck and **noted** that NYC Cllr Simon Myers reported at 6.7b to address this matter with NYC Highways.

2 manhole cover compromised at Main Street opposite Pendle View

The Council had **contacted** NYC Highways, requesting a repair of the manhole cover at Main Street and **noted** the reply from the NYC Senior Network Information and Compliance Officer that this issue has already been raised with BT Openreach as a defective apparatus and remedial works are planned in. The works Inspector for the area is aware of the defect and is checking regularly to ensure the defect does not reach a point that would require an immediate response by Openreach. Should safety concerns warrant immediate intervention then this will be pursued by NYC as a matter of urgency.

3 request for road markings at the end of Chapel Walk

The Council had **contacted** NYC Highways, asking them for their position regarding the installation of any road markings at the end of Chapel Walk to make it clearer to people to not park too close to the junction and it is awaiting a reply.

4 any other Highways matters

There were no other Highways matters reported.

h. YDNPA matters

There were no YDNPA matters reported.

i. replacement of wooden litter bin on The Green

The Council has received correspondence from NYC Waste Management that the wooden litter bin on The Green can no longer be emptied by a NYC operative as it is padlocked. The Council **agreed** to cut the padlock before the next bin collection and ask for a quotation to replace the bin currently on site with a general waste bin.

j. any other maintenance issues

1 fixing of 'no parking' signs on all village greens

The Council has **received** a quotation from four suppliers and **resolved** to accept the quotation from Timberworks for 24 hardwood, pointed stakes for £240 + VAT.

2 The Council was **informed** that the small red dog bin halfway up Back Lane is in need of repair as the lid is broken off and **agreed** to contact NYC Waste Management to discuss if this can be repaired or be replaced by a larger general waste bin.

6.11 To consider action regarding parish matters other than maintenance

a. review of North Yorkshire Council's approach to managing speed limits in the county

The Council had **contacted** Hellifield, Coniston Cold, and Gargrave Parish Councils asking their views on 'joining forces' to make the case for reduction of speeding traffic through the villages on the A65 and, as a first step, share any speeding data. The Council **noted** the reply from Gargrave PC that they would be willing to support any initiative between parishes that will help reduce speeding through the villages and two speeding reports have been received.

The Council discussed options for speed calming measures, such as a 40 mph buffer zone, painted roundels on the road, and speed reduction warning signs and **agreed** to contact NYC Highways to discuss these options during a site visit with Members of the Council.

b. publicity of Community Emergency Plan

The Council **agreed** to widely publicise the Emergency Plan poster as soon as possible and a full copy of the Community Emergency Plan is included in the red bag in the Village Hall.

- c. planting of trees as part of Woodland Recreation grant by YDNPA on land at Edge Lane
The Chair, Cllr Bellis, presented some maps marking the areas on land at Edge Lane for a proposed tree planting scheme by the YDNPA and the Council **agreed** to send these maps to the Woodland Recreation Officer.
- d. relocation of defibrillator
1 The Council was **informed** that Harrison & Cross has confirmed that it is possible to install a defibrillator cabinet in the bus shelter as it would just need the wiring altering. The Council **agreed** to contact the electrician and the first responder to arrange the re-location of the defibrillator.
- e. D-Day 80 event on 6 June 2024
The Council had **received** the D-Day 80 Anniversary Guide and **agreed** to inform the Pageant Master of its intention to take part by lighting a beacon at 9.15 pm on 6th June 2024. The Council also **agreed** to hold further discussions regarding other plans surrounding the beacon lighting at the next Parish Council meeting.
- f. staff/visitor vehicle car parking
The Council was **informed** that not many cars are parked at the pavilion and it **agreed** to not pursue this matter for the time being.
- g. 'Friends of Long Preston' volunteer group
Cllr Liz Palmer **reported** about the concept of setting up a group of volunteering people to help out if and when voluntary help is needed and a leaflet will be available at coffee mornings giving details how to join. The Council **agreed** to support this initiative but would ask that the name is changed so as to not clash with the ' Friends of Long Preston Primary School'.
- h. complaints about traveller
The Council had **received** a number of representations about the traveller camping on the moor above Long Preston not keeping all of his horses tethered, making it dangerous for other horse riders to ride up there, as well as not keeping his dog tied up and it attempting to attack passing dogs.
The Council **agreed** that Cllr Harris should have a word with the traveller to let him know that the Council intends to report the wild camping to the Police.
- i. donation of bench
The Council was **informed** that the new bench, donated to the Parish Council, will be made of hardwood and will be installed by the resident outside Lotties Cottage on The Green.
- j. progress on parking report
The Council has **received** further correspondence from the property owner on School Lane asking if the Council has taken any action regarding the recommendations mentioned in the 'Parking Report' dated February 2023. The Council **agreed** to reply that the Parking Report was presented to the full Council at its meeting on 2nd March 2023 at which the Report was discussed in detail. At the time the Council agreed to monitor the parking situation and make initial enquiries about a proposal to acquire a field for the purpose of creating a parking area, but that there has not been a progress report.
- k. village green matters
1 to consider registration of Western Green as common land or as village green
The Council had **received** correspondence from the Commons Re-registration Officer of the Open Spaces Society about Western Green, which was conveyed by the Duke of Devonshire to

the Parish Council in 1896. The Council was **informed** that Western Green is now eligible for registration as common land under paragraph 4(5) of Schedule 2 to the Commons Act 2006 and that the Society would like to give the Parish Council the opportunity to make an application to register the land as a village green instead under section 15(8) of the 2006 Act. The Council **resolved** to let the Open Spaces Society know they can proceed with their application to register the land as common land.

- 2 update regarding dispute over land and progress of court proceedings at Back Green. The Council **resolved** that this item is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.
There was no further report.

6.12 Finance

- a. The Council **resolved** to approve the Financial Statements and Report to 28th September and **noted** the total balance as £11,572.03.

- b. Cllr Harris **verified** the bank reconciliation and reported that no issues have been found.

- c. The Council **approved** the payment of the following accounts:-

Vodafone (wifi Village Hall)	£ 30.45
Npower (street light electricity September)	£170.01
Sharon Press (Parish Magazine October)	£234.00
Steve Prior (grass cutting September)	£457.01
LP Village Hall (hall hire 7/9)	£ 25.00
Playsafety Ltd (RoSPA inspection report)	£111.00
PKF Littlejohn (External Audit Report 2022-2023)	£252.00
M. Hill (clerk's salary & expenses September)	£742.74
HSBC monthly bank charges	£ 8.00

The Council **noted** receipt of £19.08 from HSBC as interest for September.

The Council **noted** receipt of £13,250 from NYC as second instalment of the precept by 29 September.

- d. The Council **noted** the AGAR 2022-2023 External Auditor Report and Certificate and Notice of Conclusion of Audit. The Council **reiterated** that the figures on the AGAR form in the financial year 2021-2022 were amended only to correct the erroneous instruction by the External Auditor to net off an amount of £2,545 in that year.

6.13 Reports on or Notice of meetings of Other Bodies

* NYC: statutory notice hackney carriage zones

* YLCA: White Rose Bulletin 8/9, 22/9; NALC consultation on Local Plans; Law and Governance Bulletin; NALC Chief Executive Bulletins;

* YDNPA: planning seminar 19 October; Autumn Parish Forum meeting 25 October

6.14 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters to be addressed as a matter of urgency.

6.15 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. The Council **agreed** to consider renewing The Maypole Inn, The Boars Head, The Post Office, and The Mechanics Institute, now known as Village Hall as Assets of Community Value at the next Parish Council meeting.
- b. The Council **agreed** to consider the draft budget for the financial year 2024-2025 at the next Parish Council meeting.
- c. The Council **agreed** to consider action regarding the bus shelter maintenance at the next Parish Council meeting.
- d. The Council **agreed** to consider a complaint received by a resident regarding discussions by Members at a meeting in June as soon as possible.
- e. The Council **agreed** to consider correspondence received from the owner of 4 Back Green in relation to scaffolding put up by the owners of Back Green Barn as soon as possible.

6.16 Date and time of the next Parish Council meeting

The Council **confirmed** the date of the next Parish Council meeting as Thursday 2nd November 2023 at 7.30 pm in the Village Hall.

There being no further business to conduct the Chairman closed the meeting at 22.10.

Marijke Hill
Clerk to the Council