

LONG PRESTON PARISH COUNCIL

THURSDAY 5th October 2017
MINUTES

300. 15 Minutes for public participation session

One parishioner sat in attendance. No issues were raised.

301. Present

Cllrs Tyrer (Chairman), Goodall (Vice-Chairman), Inglis and Sturgess. **Apologies** were received from Clls Kay and Morley. **In attendance:** CD Cllr Moorby, PCSO Jayne Grace and Marijke Hill (Parish Clerk & RFO).

302. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

303. Minutes of the Meeting held on 7th September 2017

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 7th September 2017 should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

304. Matters arising from Minutes not otherwise included in the Agenda

a Response to Community Speed Watch

The Council had **received** correspondence from Community Speed Watch Co-ordinator for North Yorkshire Police Mr Jamie Smith that the CSW is a scheme that is being launched across North Yorkshire designed to support local communities and improve road safety by allowing residents to address speed concerns in their local area with the support of North Yorkshire Police. CD Cllr Moorby **reported** that Long Preston is eligible for controlling speed through the use of camera motor bikes; a scheme that takes priority over the CSW.

304. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

- a. CD Cllr Moorby reported that a revised local plan timetable has now been set following completion of the local plan viability assessment and the modelling of highway impacts in Skipton. CDC will submit the local plan to the Secretary of State in December 2017. CDC has found a joint venture partner who could deliver valuable regeneration schemes for the community whilst also generating an investment return. CD Cllr Moorby has been elected chairman of the Licensing Committee.
- b. There was no report from NYCC.
- c. Cllr Tyrer has attended the YDNPA: Parish Forum Meeting for parishes in the South of the Park on 21st September 2017 and reported that the ash dieback fungus seems to have slowed down.
- d. PCSO Jayne Grace reported that 12 incidents had taken place in the parish in September of various nature such as, among others, vehicle blocking the pavement, person arrested for drink-driving, hoax caller, males refusing to leave the pub and speeding motorbikes on the A682.

305. Planning applications

305.a Received

The Council had **no objections to** or **comments on** the following applications:

- 1 YDNPA: C/52/638B – full planning permission for erection of double garage to west elevation of dwelling, The Heath, 48 Main Street
2. YDNPA: C/52/638C – full planning permission for conversion and extension of existing double garage / garden room to provide a 2-bedroom holiday let, The Heath, 48 Main Street

305.b Decisions

The Council had **received** the following decisions by the relevant planning authorities:

- 1 YDNPA: notification to fell one conifer at Moorfields, Long Preston: **no objection**
- 2 YDNPA: works to be carried out to trees: reduce the branches of four Sycamore trees by 2-3 metres to create clearance; fell one Horse Chestnut; crown clean one further Sycamore tree; crown thin one Ash tree all located at Grosvenor Barn: **no objection**

The Council had **not received** a decision on the following planning applications:

- 3 C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane;
- 4 YDNPA: C/52/695B – application to modify Section 106 Agreement dated 05/04/2011 (under planning permission C/52/695) to the Local Occupancy Criteria listed in Appendix 5 of YDNPA Local Plan 2017, Kirk Lee Barn, 19c Main Street;
- 5 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park
- 6 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield. CD Cllr Moorby **reported** that this planning application will be on the agenda for the Planning Committee meeting at CDC on 20 November 2017 and that the public is welcome to attend.

305.c Other Planning Matters

- 1 To receive an update on YDNP Planning Authority reaching a decision on planning application: C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane.

The Council had **received** a reply from Mr Peter Eggleton, Senior Planning Officer at YDNPA that the applicant is not in a rush to complete the work and it is taking longer than is ideal. The Planning Authority is moving towards a more satisfactory design that will be in keeping with the house and surrounds. The Council **decided** to contact NYC Cllr Welch who is also on the Planning Committee at the Park and make enquiries how the process can be speeded up.

- 2 To receive correspondence from NYCC to review the Register of Common Land (Commons Act 2006)

The Council had **received** correspondence from NYCC that their records show that the Parish Council is the right holder for common land unit 733 (CL250): a piece of waste land on the side of the beck and road, right entry 1. This right is held in gross which means it belongs to a named person rather than being attached to a property. The Council **decided** to ask for the entry details for unit 733 and to advise NYCC that the Parish Council is the owner of a number of areas of common land not mentioned in the letter. Cllr Tyrer will provide the necessary Land Registry Title Certificates proving the ownership of other areas of common land.

306. Reports and decisions on various village matters

306.a street lighting matters

Cllr Goodall **reported** that the order for the two more fittings to be upgraded as mentioned in minute 294.a for SL034 at Church Street for £500 + VAT and for SL028 adjacent to the telephone kiosk on Maypole Green for £450 + VAT has been placed. Work on SL028 will be carried out when cleared by ENW that the site has been made safe to do so.

306.b issue with BT on wifi project in Village Hall

The Council had **received** correspondence that BT have passed the matter to a collection agency, adding a charge of 25%, included in the outstanding balance. The Council was **informed** that Cllr Tyrer had spoken to BT a few days before the letter was received and that the matter had been resolved. The Council **decided** to await any possible further correspondence. Cllr Kay has been making enquiries regarding a different broadband provider.

306.c maintenance action regarding the telephone kiosk

The Council **decided** that it will reach a starting date for any maintenance on the telephone kiosk at the next Parish Council meeting in November.

306.d to confirm agenda items for Extraordinary Meeting on 12th October regarding the Playing Fields

The Council **agreed** the wording on the agenda for the Extraordinary Meeting on 12th October as: To consider options and reach decision on the future running and maintenance responsibility of the playing fields. Agenda item 4a would list four options to consider; agenda item 4b would list three maintenance issues to consider; agenda item 4c would determine asset ownership and repayment of insurance addition and agenda item 4d would investigate the generator pack certificate.

306.e maintenance on wall at the playing fields

Cllr Morley had **reported** that three signs along the wall at the playing fields, asking people to use the stiles have been made and erected. The repair of the two gaps will cost £80. The Council **agreed** to accept this quotation and the clerk will notify Cllr Morley that the work can be carried out.

306.f speed calming measures around the Greens

The Council was **informed** that 20mph speed limits are only suitable where the existing mean vehicle speeds are 24 mph or below. In all other cases, a 20mph zone, designed to be 'self-enforcing' due to traffic calming measures such as speed humps, chicanes, road narrowing and planting would be applied. At present NYCC are not considering any new 20mph schemes due to budget cuts and pending new guidelines from the Department for Transport. The Council **decided** to ask NYC Cllr Welch for more details.

306.g lengthsman duties and grass cutting

The Council was **informed** by the Area Ranger Mr Rob Ashford that YDNPA has accepted the lengthsman's quotation to trim the four PROWs at £120.00 per cut and the approved amount will be transferred after receipt of a copy of the invoice.

The Council **agreed** that the grass should be cut two more times and that the final cut should include the collection of leaves.

Cllr Goodall **reported** that some parked vehicles had blocked the entrance to the playing fields, thus hampering the lengthsman's entry into the fields to cut the grass. Cllr Goodall will contact the Primary School to ask that vehicles are parked away from the entrance to the playing fields.

The Council **agreed** it should ask Cllr Morley to cut back some overhanging trees and bushes.

306.h 2017 Christmas lights and switch-on

Cllr Goodall **reported** that Mr Brian Box will carry out all the necessary work to the 2017 Christmas lights and switch-on.

307. Financial matters**307.a** To receive financial statement to 31st August 2017

The Council **resolved** that the financial statement to 30th September 2017 should be approved.

307.b To receive Budget vs Actual Expenditure and Receipts Q2 of Financial Year 2017-18

The Council **noted** receipt of the Budget vs Actual Expenditure and Receipts for Quarter 2 of the Financial Year 2017-2018.

307.c Payments of accounts.

RESOLUTION: payment of the following accounts was approved and authorised:

E.ON electricity August 2017	£ 99.19
S. Andrews (grass cutting September)	£ 384.00
NYCC street light project phase 2	£5,739.53
M. Hill (clerk's salary and expenses September '17)	£ 498.51

Received:

CDC: second instalment of precept £11,000.00

307.d To verify bank statements for Q2 of Financial Year 2017-2018

Cllr Sturges **verified** the bank statements for Quarter 2 of the Financial Year 2017-2018 and reported that no issues have been found,

307.e To consider approval of payment of £400 to HMRC as penalty for failure to submit P35 in April 2013

The Council had **received** correspondence from HMRC that a penalty of £400.00 had been occurred for the failure to submit a P35 (Annual Return) in April 2013. Since this is the first correspondence that the Parish Council has received regarding this subject, it **agreed** that it would ask HMRC to send more details and previous correspondence.

308. To receive and consider review of policy documents

- a Standing Orders
- b Finance Regulations
- c Risk Assessment

The Council **decided** to hold this item over to the next Parish Council meeting in November.

309. Reports on or notice of meetings of other bodies.

- * CDC: Data Protection Reforms - Parish and Town Councils
- * YLCA: Craven Branch Meeting - Saturday, 7 October, Hellifield
- * Hartley Education Foundation: recent restructuring to a CIO (Charitable Incorporated Organisation)
- * YDNPA: Parishes Liaison Meeting: notes from meeting 21 September and notification of next meeting 21 March 2018
- * NALC Chief Executive's Bulletin 31 - 8 September 2017, 32 – 15 September 2017
- * NYCC: Craven Area Committee - 21 September 2017
- * Craven and the First World War newsletter - Autumn 2017
- * CDC: Nominations for Craven Community Champion Awards 2017
- * Library Theatre village events
- * E.ON EnergyTalk Newsletter - September 2017
- * YLCA: Streetscape Flyer
- * YLCA: Training Events September to November
- * YLCA: White Rose Update September Edition

310. Matters not included on this agenda, addressed as a matter of urgency.

No matters have been brought to the attention of the Council.

311. Reports / comments on other matters for information only, or for inclusion on a future agenda.

No further reports and or comments were received.

312. Date of the next parish meeting

RESOLUTION: the Council **confirmed** the date and time of the Extraordinary Meeting of the Parish Council as Thursday 12th October 2017 and the date and time of the next Meeting of the Parish Council as Thursday 2nd November 2017, both at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.15 hours (9.15pm).

M. Hill
Clerk to the Council