

FOXLEY GROUP PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON WEDNESDAY 5<sup>TH</sup> MAY 2021, COMMENCING AT 6.30PM IN THE COMMUNITY HALL, MANSEL LACY

In the Chair: C.Edwards

Present: C.Edwards, A.Davies, S.Hallett, M.Mangan, D.Gwynne, A.Powell

In Attendance: R.Hallett (Clerk)

Apologies: Maj DJC Davenport

- 1) Election of Officers
  - a) C.Edwards was elected Chairman and D.Gwynne as Vice Chairman. The Clerk to arrange formal Acceptance of Office
  - b) C.Edwards paid tribute to Maj. Davenport who had served the community as Chairman of the Parish Council for more than forty years
  
- 2) Annual Finance Review
  - a) The reserve currently stands at over two years worth of precept at the existing level.
  - b) It was agreed that a Debit Card should be obtained for the Parish Council account. The Clerk to make the application.
  
- 3) Annual Governance and Accountability Return
  - a) The Notice for Exercise of Public Rights will be posted in time for the inspection period to commence on 14<sup>th</sup> June 2021
  - b) The Annual Internal Audit Report was reviewed
  - c) The Accounting Statement for 2020/21 was accepted
  - d) The Annual Governance Statement was accepted
  - e) Consequent to points 3a-d, the Certificate of Exemption will be signed by the Clerk and Chairman and submitted to the External Auditors
  
- 4) Risk Register 2021/22
  - a) This was reviewed and accepted.
  
- 5) Review of Insurance Policies
  - a) A summary of alternative quotes was reviewed. Military Mutual was selected as insurer from June 2021

The meeting closed at 6.55pm

*Col Edwards*

*4th Aug. 2020*