



## Vacancy

### Senior Groundsperson

The Friends of Arundel Castle Cricket Club Limited (FACCC) are looking to recruit a full-time Senior Groundsperson to manage the playing surfaces and outfield of the Arundel Castle Cricket ground all year round. The applicant should be passionate and committed to delivering the highest standards of grounds maintenance

### History

The Arundel Castle Cricket ground is a 3.5 acre amphitheatre built in 1895 by the 15th Duke of Norfolk. His son Bernard, the 16th duke, carried on the tradition and arranged cricket for players from all levels of the sport. In 1975, after Duke Bernard's death, his widow Lavinia, Duchess of Norfolk, encouraged by family and friends, decided to keep cricket going at Arundel Castle and for this purpose FACCC was formed.

The Ground is generally acknowledged to be one of the most beautiful anywhere in the world and provides a stunning setting for players and spectators.

As well as hosting First Class cricket, the ground is also a neutral venue for the ECB showcasing a wide variety of fixtures including International A teams, the County 2<sup>nd</sup> XI T20 Finals Day and the National Disability Final. The ground will see around 50 days of cricket every year, covering many forms of the game. The outfield will also be used by the Arundel Castle Cricket Foundation (ACCF) for their activities throughout the year.

### Job Description

Senior Groundsperson

Salary: £27,000 - £30,000pa

Company Pension

35 hours per week

33 days holiday a year - including bank holidays

(variable seasonal hours with evening, weekend and bank holiday working often required during cricket season)

## **Reporting to**

Chief Operating Officer

## **Job Purpose**

To effectively oversee and further improve the playing surfaces and outfield of the Arundel Castle Cricket ground to enable the activities of FACCC and those of the ACCF to be undertaken.

## **Key Accountabilities**

### **Cricket Ground**

- Line manage the Assistant Groundsperson on a day to day basis, leading by example and ensuring they have the support to effectively carry out their role
- Ensure the effective preparation and maintenance of all playing surfaces and areas to a first-class cricket standard
- Ensure the effective preparation and maintenance of practice and net areas to a first-class cricket standard
- Effectively plan the day to day work programme, including off-peak work
- Ensure proper maintenance of the ground during the off season
- Support other ground preparation projects, as requested
- Ensure the Sussex County Festival is set up appropriately
- Maintain the surrounds of the ground (excluding trees) to a high standard
- Perform preventative maintenance to the turf machinery
- Ensure all equipment is correctly maintained and serviced, keeping an up to date service log
- Implement and maintain an exemplary culture of safe working and ensure compliance with H&S legislation in the grounds department, ensuring a proactive and systematic approach to risk management
- Be fully conversant with all regulations and directives of the ECB relating to pitches and match regulations for any matches
- Proactively identify key factors affecting the grounds, ensuring appropriate action is taken

### **Indoor**

- Undertake basic maintenance of the cricket school, pavilion, scoreboard and tea hut during the off season (October - February)

### **Other**

- Act as a First Aider
- Act as a keyholder for the buildings and grounds
- Produce a yearly budget for grounds management in a timely and accurate manner
- Produce comprehensive quarterly reports on cricket ground matters in a timely and accurate manner
- Ensure any delivery issues or matters of concern in respect of the grounds are brought to the attention of the Chief Operating Officer as soon as possible
- Act as Lead Groundsperson for all matches as outlined by the Chief Operating Officer including ECB, Duke of Norfolk's XI, Corporate and ACCF fixtures
- Undertake any other reasonable duties as directed by the Chief Operating Officer

## Person Specification

### Qualifications

#### Essential

- Minimum Level 3 qualification in Sports Turf Management or equivalent experience
- PA1, PA2 and PA6 Spraying Qualification
- A valid UK Full Driving Licence

#### Desirable

- Qualified first aider
- Health and Safety qualification

#### Experience

- Minimum 5 years proven experience working as a Groundsman with cricket responsibilities, preferably including preparation of pitches for first-class cricket
- Proven experience of managing a budget effectively
- Experience of developing and implementing effective working practices
- Can demonstrate successful experience of leading and completing projects

#### Knowledge

- Sound knowledge of all regulations and directives of the ECB relating to pitches and match regulations
- Able to use word processing, spreadsheet and database packages, including Outlook, Microsoft Word and Excel
- Good understanding of health and safety legislation

#### Skills and Abilities

- Able to demonstrate a passion for cricket and sports ground maintenance
- Able to establish and maintain effective working relationships
- Able to work independently, showing initiative and being self-motivated, and making decisions with minimal direction
- Good written and verbal communication skills
- Able to manage information and data and present good quality written, verbal and numerical reports
- Demonstrate a positive and professional attitude and appearance
- Understand the seasonal nature of the role and the need for flexibility with regards to working long hours, including evenings, weekends, and Bank Holidays
- Ability to remain calm under pressure, showing resilience in challenging circumstances
- Hands-on, flexible and pragmatic approach to getting things done
- Physically capable of undertaking manual work, including lifting heavy equipment over mixed terrain

## Application Process

A letter of application outlining why you would like to be considered for the role together with accompanying CV should be sent to:

**James Rufey**  
**Chief Operating Officer**  
[james@arundelcastlecricket.co.uk](mailto:james@arundelcastlecricket.co.uk)

**Arundel Park**  
**Arundel**  
**West Sussex**  
**BN18 9LH**

Closing date for applications is 9am on **Monday 14<sup>th</sup> December**  
Short listed applicants will be asked to attend Interviews on w/c: **4<sup>th</sup> January 2021**